

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 18TH JUNE 2018 IN BAPTIST CHAPEL

18/068/a PRESENT:

Members: Mr V Baker (Chairman), Mrs C Saint (Vice Chairman), Mrs J Folkard, Mrs A Gihon, Mrs A Jewell-Harrison, Mr H Marsh, and Mr D Warry

Others: Mrs S Moore (Clerk), Mrs J Roundell Greene (District Councillor) and 1 member of the public

18/068/b APOLOGIES:

Mrs L Siegle and Mr M Keating (County Councillor)

18/069 DECLARATION OF INTEREST:

Cllr Baker declared an interest in matters relating to the village hall.

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust and the village hall.

Cllr Warry declared an interest in matters relating to the Triangle Trust.

Cllr Saint declared an interest in the village hall

18/070 PUBLIC SESSION:

A resident reported two gullies in Middle Street were blocked. It was agreed that this would be reported to Highways. **Action Clerk**

The resident asked if there was a weight restriction for lorries going through the village. During the recent road works between Yeovil and Montacute several lorries over 7.5 tonnes took a shortcut through the village. The resident expressed their concern that this is having a detrimental effect on the older properties.

(Cllr Roundell-Greene entered the meeting)

(Cllr Marsh entered the meeting)

It was agreed to report this to Somerset County Council. **Action Clerk**

(Cllr Warry entered the meeting)

18/071 DISTRICT & COUNTY COUNCILLORS:

18/071/a Cllr Roundell Greene:

Cllr Roundell Greene reported there is a new CEO at South Somerset District Council.

Cllr Roundell Greene enquired whether a planning application was going to be submitted for the new pavilion. Cllr Baker said that new internal plans needed to be drawn up and agreed to update Cllr Roundell Greene of the progress.

Cllr Warry reported that the recycling waste had not been collected.

Cllr Marsh asked why SSDC were buying a number of properties in Yeovil and Cllr Roundell-Greene said that Yeovil will be going through a 'Refreshment Plan' and the purchase of properties is a good investment. Cllr Folkard asked why SSDC purchased a property in Marlborough. Cllr Roundell-Greene said any money made on commercial properties is being reinvested into Yeovil.

Cllr Saint complained about the parking by the new houses at Lufton/Houndstone and stated that when the new school is opened in September the congestion will be exacerbated. It was suggested getting double yellow lines in place and Cllr Roundell-Greene said that she would report back to SSDC.

18/071/b Cllr Keating:

Cllr Keating's report had been circulated to councillors.

18/072 MINUTES OF PREVIOUS MEETING:

The following Minute references were changed:

18/055 – at the end of this section *(Cllr Saint left the meeting)* was added

18/058/c – it was agreed to change the sentence to read ‘Nothing to report’
18/061/a (iv) – after this sentence is should read (*Cllr Gihon entered the meeting*)

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Folkard seconded: Cllr Jewell-Harrison 1 abstained; 4 agreed

18/073 MATTERS ARISING FROM MINUTES:

18/073/a Review of Actions List

The Clerk reviewed the items on the Action List:

- Dog/litter bin – it was agreed to contact a handyman to install the bin. **Action Clerk**
- Highways issues:
 - Blocked gullies – an inspection will be carried out and where necessary the gullies will be cleaned.
 - A works order will be raised for patching work to be carried out on the pavement in Yeovil Road
 - Potholes – an inspection will be carried out and these will be filled in where necessary
 - Dropped kerb in Middle Street: - this is still ongoing
 - Stone planter in Middle Street - Highways have agreed for this to stay on the highway. Cllr Saint questioned who would be responsible if it were to be hit.
- Grass verge in Yeovil Road – the utilities company representative is going to carry out an inspection.
- Pavilion – waiting for formal plans for revised internal design **Action Clerk**
- Orchard at the top of Station Road – National Trust said that this would be fitted into their timetable.
- Recreation Ground – Clerk has asked the groundsman to weed spray along the recreation ground wall
- Recreation Ground – the National Trust do not have a 24-hour emergency number. They have said the police have to be contacted in an emergency

18/074 HIGHWAYS:

The majority of the Highways issues were discussed under 18/073.

The flooding on the Tintinhull/Montacute road – Cllr Keating has confirmed that works to remove the surface water, and mechanically jet and CCTV the existing drainage systems, took place on 1st of June and the road should be re-opened following the completion of these works.

18/075 WORKING PARTIES REPORTS:

18/075/a Allotments

Cllr Gihon said the allotment holders meeting went well. The knotweed has re-sprouted. It was agreed to report this to SSDC. **Action Clerk**

Cllr Gihon will arrange to get the plots remeasured. **Action Cllr Gihon**

Cllr Baker will liaise with an allotment holder to replace the gate post **Action Cllr Baker**

A discussion was held regarding the plot sizes and to encourage people to have an allotment it was agreed to make the plots smaller

18/075/b National Trust

Cllr Jewell-Harrison said the National Trust have a programme/time table for the work that needs carrying out. There have been a number of complaints from residents about the condition of the villages surroundings and it was agreed to write and invite the Ranger to the July meeting. **Action Clerk**

18/075/c Street Lighting

Cllr Folkard said there was nothing to report

18/075/d Speedwatch

No report given

18/0/75/e Triangle Trust

It was questioned what would happen to the equipment purchased by the Triangle Trust now that the surgery had been taken over by the Symphony Group. Cllr Warry confirmed that all the equipment would stay in the surgery.

18/075/f Recreation Ground

Cllr Saint gave a report on the play area stating that there were four items which could be put into the play area and these are: a basket swing, a tyre swing, a pyramid swing (witches hat) and tee-pees. Cllr Saint said she is obtaining prices for these items.

Cllr Folkard asked whether a new bin could be purchased for the play area. Cllr Saint proposed getting the same bin as previously purchased from Wybone and get a handyman to install both bins.

Proposed: Cllr Saint

Seconded: Cllr Baker

agreed unanimously

An issue has been raised regarding holes in the middle of the football pitch and it appears that someone has been using a metal detector and someone had been riding a motorised buggy/small quad bike on the football field. It was agreed to put an article in the magazine stating that this is not allowed.

Action Clerk

It was reported that youths had been climbing on the hut roofs and it was agreed to put an article in the magazine asking parents to deter their children from doing this as it is dangerous. Also, to add a disclaimer not accepting responsibility for any injuries.

Action Clerk

Cllr Baker agreed to put up a warning sign

Action Cllr Baker

The Clerk said that an urgent request has been received from a resident asking for the hedge and nettles on the road side to be cut back. The Clerk said that she has already contacted the groundsman.

18/075/g Footpaths

No report given.

18/075/h Other

Cllr Saint asked if the flood elevation ditch could get cut back. The ditch was originally put in when the school was built instead of installing pipes. Somerset County Council used to get the ditch cut back three times a year but this has now stopped and the vegetation is encroaching on residents' gardens. It was agreed to contact SCC to get it cut back as rats have been seen in the ditch which is a health and safety issue.

Action Clerk

18/076 **CHAIRMAN'S ANNOUNCEMENTS:**

Cllr Baker expressed his concerns about the condition of the cricket pavilion and considers it is becoming a danger and has suggested that it needs demolishing. He said that an article needs to go in the magazine requesting that people/organisations to remove any possessions by 1st September. Also the Gas Board needed to be contacted about ensuring the gas supply has been disconnected.

Action Clerk

18/077 **CLERK'S REPORT:**

The Clerk said that councillors had asked for all meeting papers to be emailed to them instead of being posted with the exception of Cllr Folkard. However, it is becoming a regular occurrence that some councillors are asking for the papers to be printed off at short notice and the Clerk said she then had to hand deliver the papers. It was therefore agreed to post all meeting papers

18/078 **FINANCE:**

18/078/a **Matters for Report**

i. **Monthly Bank Reconciliation**

The Clerk gave the quarterly bank reconciliation as at 18th June 2018:

Current Account	£ 250.00
Business Reserve Account	£ 60,113.74

Sports Project Reserve Account	<u>£ 16,188.43</u>
Total	£ 76,552.17
Outstanding Cheques	<u>£ 3,945.78</u>
Total as Cash Book	£ 72,606.39

ii. NALC Pay Scales for Clerks 2018/19

The Clerk reported NALC have issued the pay scales for clerks for 2018/19. This is backdated to 1st April 2018.

18/078/b Cheques for Signature

Sarah Moore	Reimbursements & Expenses for		
	May	£ 86.06	<i>Chq 1503</i>
K M Dike Nurseries	Grass Cutting - May	£ 404.50	<i>Chq 1504</i>
Montacute Village Hall	Hire of Hall	£ 25.00	<i>Chq 1505</i>
PCC Montacute	Grant towards Churchyard		
	Maintenance	<u>£ 500.00</u>	<i>Chq 1506</i>
	Sub-Total	£ 1,015.56	

Proposed: Cllr Folkard Seconded: Cllr Warry agreed unanimously

18/078/b Other:

i. The Annual Governance Statement was approved and signed

Proposed: Cllr Gihon Seconded: Cllr Marsh agreed unanimously

ii. The Annual Accounting Statement was approved and signed

Proposed: Cllr Jewell-Harrison Seconded: Cllr Saint agreed unanimously

18/079 PLANNING:

18/079/a Planning Information:

No report given.

18/079/b Parish Planning Working Party Feedback on Applications:

18/01495/LBC & 17/03526/FUL – internal and external alterations to 17 The Borough to include installation of new window to rear north elevation and replacement of rear elevation existing timber balcony balustrade with glass panels (partly implemented) – 17 The Borough, Montacute TA15 6XB – No objections. Very well preserved. In keeping with the character of the house and village.

18/0079/c Planning Decisions and Reports

Decisions:

No report given

Reports:

No report given

18/080 GOVERNANCE

i. Review and Adopt Amendments to the Standing Orders and Financial Regulations

The changes to the Financial Regulations had been circulated to all councillors. The changes to the Financial Regulations were approved and agreed

Proposed: Cllr Gihon Seconded: Cllr Marsh agreed unanimously

The changes to the Standing Order had been circulated to all councillors. The changes to the Standing Orders were approved and agreed

Proposed: Cllr Gihon Seconded: Cllr Jewell-Harrison agreed unanimously

ii. GDPR – Privacy Statement

The Privacy Statement had been circulated to all councillors. The Privacy Statement was approved and agreed

Proposed: Cllr Saint

Seconded: Cllr Gihon

agreed unanimously

18/081 CORRESPONDENCE:

The Village Hall Committee has asked for representation from village organisations. The Village Hall committee will be holding their AGM on Tuesday 19th June at 7.30pm in the Village Hall.

A resident has complained about some excessive noise/music which occurred from Saturday evening 9th June through to the early hours of Sunday 10th June. The resident has asked if the parish council would investigate the matter and report the incident to SSDC. It was agreed that the noise probably came from the nearby festival and that residents should report incidents themselves to the police or appropriate authority.

18/082 MEMBERS REPORTS:

Cllr Warry said that the hedge in Hyde Road needs cutting back as it is impeding on the visibility splay. It was agreed to contact Yarlingtons

Action Clerk

Cllr Jewell-Harrison said that there is tarmac in the gully in Wash Lane and could this be reported to Highways.

Action Clerk

Cllr Saint said there is no white line across the dropped kerb by the school entrance/junction. It was agreed to contact Highways

Action Clerk

18/083 ITEMS FOR FUTURE AGENDAS:

None declared

18/084 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 10.15pm. The next meeting will be held on 16th July 2018 in the Baptist Chapel at 7pm.