

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON WEDNESDAY 19TH APRIL 2023
IN THE VILLAGE HALL



23/049/a PRESENT:

Members: Mrs C Saint (Chairman), Mr J Davies, Mrs L Drayton, Mr T Harper, Mr A McFarlane, Mr M Myram, Mr B Owen, and Mr D Warry

Others: Mrs S Moore (Clerk), Mr Mike Hewitson (County and Unitary Authority Councillor), and Mr Oliver Patrick (County and Unitary Authority Councillor) and one member of the public

23/049/b APOLOGIES:

Mrs S Richings

23/050 DECLARATIONS OF INTEREST

Cllr McFarlane declared an interest in planning application 21/03731/FUL & 21/03732/LBC

23/051 PUBLIC SESSION

A resident raised concerns about the continuing flooding outside the front of their house that goes up to their front door and is caused by the blocked drains. The resident said they had been reporting this since 2018 and the situation has not improved. The information was given to Cllr Patrick to pass on to Highways.

Action Cllr Patrick

23/052 UNITARY COUNCILLORS

Cllr Patrick said the precept payment should be made week commencing 24th April. The Clerk mentioned that this is later than previous years.

Cllr Patrick asked if there were any concerns in the village that needed addressing. The following was reported:

- a resident had fallen and sustained a broken bone due to the uneven pavement between the entrance of the school and the garage in Yeovil Road.
- the caber of the tarmac in the layby in Hollow Lane is causing flooding in the farmer's land and is also worn in this area making it a trip hazard.
- the visibility from Wash Lane into Middle Street is obstructed by the parked car
- concerns were raised about the planters on the highway outside the houses in Middle Street and in Townsend as it narrows the roads.

(Cllr Warry entered the meeting)

- the visibility from Back Lane into Yeovil Road is obstructed by vehicles parking on the grass verge at school drop off and pick up times.

Cllr Patrick agreed to pass these concerns onto Highways.

Action Cllr Patrick

23/053 MINUTES OF PREVIOUS MEETING

It was RESOLVED to approve and sign the Minutes of the March Parish Council meeting.

23/054 MATTERS ARISING FROM MINUTES

Review of Actions List

- 20mph Flashing Signs: Cllr Patrick agreed to check to see whether it was possible to have this signage outside the school. **Action Cllr Patrick**
- Play Area: Cllr Harper agreed to check the tension on the cone climber ropes and to rewire the top of the perimeter fencing. **Action Cllr Harper**

(Cllr Hewitson entered the meeting)

Cllr Hewitson confirmed that as the village already has a 20mph speed limit, then Highways will not be installing the flashing signs. A discussion was held, and Cllr Saint said that it was not obvious to motorists where the school entrance was and if there was a way it could be made more noticeable.

Cllr Hewitson said he would also speak to Highways about extending the 20mph limit along St Michaels View.

Cllr Hewitson reported that the Government will be testing the National Warning system on Sunday, 23rd April at 3pm. It was agreed to put notification on the village Facebook page. **Action Clerk**
(Cllrs Hewitson & Patrick left the meeting)

23/055 EMERGENCY PLAN

A revised copy of the Emergency Plan had been circulated to councillors. It was RESOLVED to approved and adopt the Emergency Plan.

23/056 SPORTS & LEISURE

23/056/a Play Area & Recreation Ground

i. **Play Area**

Cllr Harper agreed to fill the area underneath the tile near the slide to make it secure.

Action Cllr Harper

The Clerk asked whether Councillors wanted to approve the repeat order form from the Play Inspection Company to carry out the playground inspection in February 2024 at a cost of £130 plus VAT. It was agreed to put this on the Actions List and review this later on in the year.

ii. **Pavilion Project**

The water has now been installed in time for the Coronation village picnic. Cllr Harper agreed to forward the certificate onto the Clerk.

Action Cllr Harper

The Clerk said the quotation to install the water had been approved by email due to the timescale and asked for this to be ratify.

It was RESOLVED to ratify the quote from Mike Ford to install a water service from the existing stop tap in the footway to the standpipe position on the boundary fence at a cost of £4,020.00 incl. VAT plus the installation of an Edwards Standpipe EDC 2012 with ½ Brass Bib Tap at a cost of £546 incl. VAT.

Cllr Harper said that due to the type of building being erected a soil test was not needed. A discussion was held regarding the approved list of installers, and it was agreed to get hold Tuin to find out whether a more local building could be used. It was agreed to go ahead with the remaining groundworks (base and cesspit). Cllr Harper agreed to get a couple more quotations.

Action Cllr Harper

23/056/b King's Coronation

It was reported that a flyer with a timetable of events had been distributed to all households and it was agreed to put a poster in the village magazine. A discussion was held regarding the logistics for the day.

Action Clerk

23/056/c Any Other Issues

None declared.

23/057 VILLAGE ENVIRONMENT

23/057/a Allotments

The Clerk explained that she had received notification that an allotment holder would be giving up their plot and Cllr Harper said that he would assist them by moving some of the items nearer the trackway so it would be accessible for the allotment holder.

Cllr Harper and the Clerk agreed to meeting up to discuss the allotments after the village picnic event.

23/057/b Crime & Anti-Social Behaviour

No report received.

23/057/c Footpaths

No report received.

23/057/d Ground Maintenance

A discussion was held about the new ground maintenance contract, and it was agreed because of the new Local Community Network placings, not to combine contracts with Stoke sub Hamdon Parish Council and to only do the contract for one year. It was agreed to advertise the invitation to tender.

Action Clerk

23/057/e Highways & Transport

i. **Speed Indicator Device/Speedwatch**

Cllr Myram said there has been a change of PCSO and the Community Speedwatch Data Manager is stepping down. It was agreed to email the police asking if they could attend a parish council meeting. Action Clerk

ii. Transport Strategy Group

The group has not met this month.

iii. Think Travel

Somerset Council have asked for parish councils to promote the new Think Travel website. This is for people who do not own a car or for those who wish to use alternative modes of transport. It was agreed to put this information in the village magazine. Action Clerk

23/057/f National Trust

Cllr MacFarlane said there was nothing to report.

23/057/g Street Lighting

Cllr Warry said there was nothing to report.

23/057/h Triangle Trust

Cllr Warry said the Triangle Trust met on 19th April. The Trust is having a stall at the Stoke May Fayre and said they are looking for tombola prizes.

23/057/i Any Other Issues

None declared.

23/058 MEMBERS' & CLERK'S REPORTS

Cllr Saint said a one-man concert, Whitty Ditties, is being held to raise funds for the pavilion. The new Jubilee bench needs treating. Cllr Saint agreed to check what the recommended wood treatment is, and Cllr Owen agreed to treat the bench. Action Cllrs Saint & Owen

23/059 FINANCE

23/059/a Matters for Report:

i. Monthly Bank Reconciliation

The Clerk gave the monthly bank reconciliation as of 31st March 2023:

Current Account	£ 250.00
Business Reserve Account	£48,106.08
Pavilion Reserve Account	<u>£21,359.62</u>
Total	<u>£69,715.70</u>
Outstanding Deposits	£ 0.00
Less Outstanding Cheques	<u>£ 962.94</u>
Total as Cash Book	<u>£68,752.76</u>

Ring-Fenced Amounts

Sports Pavilion	£45,093.58
Play Equipment	£ 4,241.42
Asset Management	£11,059.00
Allotment Rent & Donations	£ 985.54
Allotment New Plot Deposits	£ 500.00
Allotment Gate Key Deposits	<u>£ 430.00</u>
Total	<u>£62,309.54</u>

Budget Working Capital **£ 6,443.22**

ii. Year-End Quarterly Budget Comparison Report

The quarterly budget comparison report had been circulated to councillors. The Clerk stated that the council's expenditure was on budget for the year and the income received was just over budget.

iii. National Trust Direct Debits Payment for Recreation Ground

The monthly invoice for April of £29.17 for the recreation ground lease had been received. This invoice is paid by direct debit.

iv. Water2Business Bill

The Clerk reported that the water services bill of £80.04 for the period August 2022 to March 2023 had been paid by direct debit on 3rd April.

(Cllr Harper left the meeting)

23/059/b Invoices Payable

Invoices payable

Sarah Moore	March Expenses	£	223.64	Chq 1794
Evis Ground Maintenance	Grass Cutting March	£	388.88	Chq 1795
SSDC	Lengthsman Scheme – June 2022	£	384.14	Chq 1796
HMRC	PAYE Period 11-12	£	243.00	Chq 1797
	Total	£	<u>1,239.66</u>	

Receipts were passed to the Clerk and the Clerk asked if these could be included in this month's payments. These were:

Terry Harper	Reimbursement for a padlock for the new standpipe	£	7.98	Chq 1798
Sue Richings	Reimbursement for prizes for Coronation Picnic	£	36.00	Chq 1799
Leona Drayton	Reimbursement for ice creams for Coronation Picnic	£	56.00	Chq 1800
	Total	£	<u>99.98</u>	

(Cllr Harper re-joined the meeting)

It was RESOLVED to approve the payments.

Cheques 1798, 1799 & 1800 were handed to Cllrs Harper, Drayton and Owen.

23/059/c Other Items for Resolution

The Receipts and Payments 2022/23 and Balance Sheet was circulated to councillors. The Clerk went through the paperwork. It was RESOLVED to accept the unaudited accounts.

A discussion was held regarding the delay in getting the precept from Somerset Council. It was RESOLVED to vire up to £10,000 from the Pavilion Reserve into the General Reserves in order to carry on the day-to-day running of the council if required.

23/060 PLANNING

23/060/a Planning Information

None declared.

23/060/b Parish Planning Working Party Feedback on Applications:

23/00702/TCA – notification of intent to carry out tree surgery works to no. 5 trees and fell no. 1 tree within a conservation area – Montacute House, Bishopston, Montacute TA15 6XP – the Parish Council is not required to comment on this type of application

23/060/c Planning Decisions and Reports

Decisions:

23/00550/LBC – proposed installation of secondary glazing throughout the property – 12 Middle Street, Montacute TA15 6UZ – approved.

Reports:

23/00666/TCA – notification of intent to carry out tree surgery works on no. 03 trees included within a conservation area – Shoemakers House, Townsend, Montacute TA15 6XH – awaiting decision.

23/00261/HOU & 23/00262/LBC – single storey rear lean-to extension and rear lean-to conservatory – 22 The Borough, Montacute TA15 6XB – awaiting decision

22/03504/LBC - Modify a wall junction detail located at the east side of the north wall; Lift copings over rear extensions, line parapet with lead flashing and rebed coping; Re-roof flat roof; Replace first floor rear bedroom window; Re-roof rear porch; Extend structural window opening to allow new door opening at rear porch; Install wall membranes across rear ground floor rooms; Install stud wall and boxing at first floor ensuite; Remove cement plaster from entrance lobby wall; Install mechanical ventilation; Install secondary glazing – 5 South Street, Montacute TA15 6XD – awaiting decision

22/02798/DOC1 – discharge of Condition 4 (external walls) of planning application 21/03730/HOU – 20 Townsend, Montacute TA15 6XH - awaiting decision.

21/03731/FUL & 21/03732/LBC – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let – Abbey Farm, Bishopston, Montacute TA15 6UA – awaiting decision.

20/00991/OUT – Outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings – Land at Mason Lane, Montacute –awaiting decision.

23/061 GOVERNANCE

The Clerk said the insurance is due for renewal on 1st June and will be getting quotes in. **Action Clerk**

23/062 CORRESPONDENCE

None received

23/063 ITEMS FOR FUTURE AGENDAS

None declared.

23/064 DATE OF NEXT PARISH COUNCIL MEETING

There being no further business, the meeting was closed at 21.14pm. The next meeting will be the Annual Parish Council meeting followed by the May parish council meeting. These will be held in the village hall at 7pm on Wednesday, 17th May 2023.