

# MONTACUTE PARISH COUNCIL

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## Montacute Transport Strategy Group

### Terms Of Reference Policy

#### **MEMBERSHIP:**

- 4 Councillors and a number of interested residents
- The Chair of the Transport Strategy Group to be appointed at the first meeting

#### **QUORUM:**

- A quorum will be 3 members

#### **MEETINGS:**

- The Working Party will meet on a regular basis, and as and when necessary for any issues arising.
- Meetings will be confidential until the information is presented at Full Parish Council meetings

#### **CONFIDENTIALITY:**

- All members must preserve confidentiality of all matters pertaining to the business of the Working Group, and must not discuss or disclose any information outside of the Working Group until it has been presented at Full Parish Council meetings.

#### **ROLES & RESPONSIBILITIES:**

The Working Group shall undertake the following roles and functions:

- To make recommendations on behalf of Montacute Parish Council on all matters relating to transport strategy within the Civil Parish of Montacute, including but not exclusively; traffic speed, S.I.D., Speedwatch, parking, pedestrian safety, potholes

Adopted by Montacute Parish Council on 16<sup>th</sup> November 2022