



MONTACUTE PARISH COUNCIL

Mrs Sarah Moore, Clerk to the Council, 24 High Street, Stoke sub Hamdon, TA14 6PS
Tel: 01935 822455, e-mail: clerk_montacutepc@hotmail.co.uk

All Council Meetings are open to the Public and Press

8th May 2024

To: All Members of Montacute Parish Council

Dear Councillor,

You are summoned to the Annual meeting of Montacute Parish Council on **Wednesday, 15th May 2024 at 7.00pm** at the Village Hall, Montacute. The meeting will consider the items set out below.

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Sarah Moore
Parish Clerk

There is no public session at the start of the Annual meeting. The public session will be held at the ordinary monthly Parish Council meeting.

AGENDA

- AM/24/01 Apologies for Absence**
Acceptance of reasons offered, where applicable
- AM/24/02 Election of Chairman and Acceptance of Office**
- AM/24/03 Election of Vice Chairman and Acceptance of Office**
- AM/24/04 Co-Option**
Advertising Vacancies
- AM/24/05 Chairman's Report**
Report on 2023/24
- AM/24/06 Minutes of the Meeting of 24th May 2023**
- AM/24/07 Matters Arising from Minutes**
- AM/24/08 Appointment of Officers and Working Parties**
- | | |
|---------------------------|---|
| Planning | 4 |
| Finance | 5 + Clerk |
| <u>Recreation Ground:</u> | Pavilion Project 4 + Clerk; Play Equipment Inspection 2 |
| National Trust | 1 |
| Allotments | 2 + Clerk |
| Footpath Officer | 1 |
| Street Lighting | 1 |
| <u>School Liaison:</u> | Stanchester 1; All Saints 1 |
| Highways | 2 + Clerk |
| Speedwatch/SID | 1 |
| Triangle Trust | 1 |
| SALC | Clerk |
| Local Community Network | 4 + Clerk |
| Emergency Plan | 1 |
| Environmental Warden | 1 |
| Neighbourhood Watch | 1 |
| Village Magazine | Clerk |
- AM/24/09 Financial Report**
- AM/24/10 Parish Council Meeting Dates for the Year**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.