

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 18TH SEPTEMBER 2017 IN BAPTIST CHAPEL

17/113/a PRESENT:

Members: Mr V Baker (Chairman), Mrs C Saint (Vice Chairman), Mrs J Folkard, Mrs A Gihon, Mrs A Jewell-Harrison, Mr H Marsh, Mr M Sampson, Mrs L Siegle and Mr D Warry

Others: Mrs S Moore (Clerk), Mr M Keating (County Councillor) and 5 members of the public

17/113/b APOLOGIES:

Mrs J Roundell Greene (District Councillor) and the PCSO

17/114 DECLARATION OF INTEREST:

Cllr Folkard declared an interest in matters relating to the village hall.

17/115 PUBLIC SESSION:

Parents of Montacute Under 12's Football Club explained that the manager had left due to other commitments and that the parents were now running the club. The Under 6's and 7's have now folded as there is no one to run it. A discussion was held on access to the key for the security gate

(Cllr Keating entered the meeting)

Cllr Baker asked for a schedule of match dates and commented that when the new pavilion is built then fees would be charged for using the facilities. Cllr Saint asked whether the players already pay fees and how much. The team currently pays a nominal amount towards winter training costs and referee fees.

It was mentioned that the senior football team currently plays at Tintinhull and that both the senior and junior teams would need to work together when fundraising.

17/116 PCSO REPORT:

No report given.

17/117 DISTRICT & COUNTY COUNCILLORS:

17/117/a Cllr Roundell Greene:

No report given.

17/117/b Cllr Keating:

Cllr Keating's report had been circulated to councillors

Cllr Keating will be sending out a list of when and where SCC will be carrying out the gully cleansing

Cllr Saint asked for a progress report on the 20mph limit. Cllr Keating said that officers were reluctant to take it further and he would need to discuss this at a higher level. Cllr Saint said that her main concern was around the schools at either end of the village where the warning signs are too small and not clearly visible. Cllr Keating mentioned that Montacute is also a high tourist area. A discussion was held on how additional pressure could be applied and other ways that the 20mph limit could be achieved. It was agreed that previous information would be forwarded to the portfolio holder and Cllr Keating. **Action Clerk**

Cllr Marsh commented that the footpath between the village and the A3088 link road was in an appalling condition. Cllr Keating said that the trees and hedges are the responsibility of the landowner. It was pointed out that the majority of the trees and hedges were next to Highways land and that the tarmac pavement was covered in grass. It was agreed to contact Rights of Way. **Action Clerk**

(Cllr Keating left the meeting)

17/118 MINUTES OF PREVIOUS MEETING:

Minute ref: 17/101/a was changed from 'Cllr Saint....' to 'Cllr Sampson....'

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Sampson Seconded: Cllr Gihon agreed unanimously

17/119 MATTERS ARISING FROM MINUTES:

17/119/a Review of Actions List

The Clerk reviewed the items on the Action List:

- Footpath sign on fingerpost in Middle Street is still ongoing.
- Email Highway site meeting list to Cllr Keating – ongoing.
- Cllr Baker mentioned that several people in the village had received a response from the Charities Commission and that Charities Commission was looking into their queries. Cllr Baker said that the advice from the Community Council for Somerset was that the village hall should be run in accordance with the 1966 Deed of Trust. The later version is invalid and the Trustees have unlimited liability. The Community Council for Somerset have sent letters to each trustee
A discussion was held on what steps the trustees need to do next and it was agreed to seek advice from SALC as the parish council have not received a response from the Charities Commission. **Action Clerk**
Cllr Jewell-Harrison mentioned that the piano had been removed from the hall and put in the shed which could damage the piano if it got damp. Cllr Saint said that a bequest was given by a resident to purchase the piano for the village. It was agreed that the piano needed to go back inside the hall. It was agreed to write to the village hall committee to insist that the piano is returned to the hall.
- The Clerk said she now has a new contact at Highways and will arrange a site meeting to discuss the tactile paving and the dropped kerb. A discussion was held on whether double yellow lines were needed on the corners on Middle Street and South Street. **Action Clerk**
- A letter had been sent to an allotment holder regarding the amount of rubble etc. on their allotment. A copy of that letter had been given to Cllr Gihon.
- Progress report on the Sheep Wash – Cllr Jewell-Harrison said that some work had been carried out, some wire had been secured around the sheep wash and the stonework had been repaired with hard cement and not lime cement. Cllr Gihon said that the owner now lives in Petersfield and there is no access to the sheep wash. Cllr Baker reported that he had contacted highways regarding the increase in water and this has been forwarded onto the Flooding Agency.
- An article had gone in the magazine about the crime incidents. The Neighbourhood Watch co-ordinator has resigned as he had not received any information about the recent incidents.
- The Clerk reported that the consultation period for the BT telephone box ends on the 20th September. BT will get in contact as soon as possible to say if the box will be available for a defibrillator. **Action Clerk**
- Planning training: The Clerk said that this had been booked. Cllrs Siegle and Saint asked if they could be booked into the session on 12th October. **Action Clerk**

17/119/b Sporting Facilities

The Clerk said that she had received a letter from the National Trust giving permission for a new pavilion to be built. It was agreed to arrange for a planning application needed to be submitted and to set up a fundraising working party. Cllr Saint commented that it would be good to have community involvement and it was agreed to put a request in the magazine. Cllr Siegle suggested inviting a professional fund raiser to a parish council meeting. Further discussion was held regarding grant applications to SSDC and contacting the senior football team. **Action Clerk**

17/119/c Leisure Activities

The Clerk commented that at the last meeting a resident had presented a letter requesting that the parish council look how the recreation ground could be utilised for the wellbeing of residents of all ages and that councillors were asked to think of some suggestions. It was said that the recreation ground used to have a bowling green and a croquet lawn. There was further discussion and it was agreed to put a piece in the magazine asking residents for suggestions.

Action Clerk

17/119/c Play Area

The Clerk said that she had met with a representative from Mant Leisure. Mant Leisure deals with a number of play equipment companies and were approved by SSDC. It was agreed to forward the brochures onto Cllrs Saint and Siegle.

Action Clerk

17/119/d Village Hall

This item was discussed under *Minute ref: 17/119/a*

17/119/e Poppy Appeal

The Clerk said that the parish council normally give a donation to the Royal British Legion of £35 towards the purchase of a wreath for Remembrance Sunday and asked if the parish council wished to do so this year. It was agreed to donate £35.

Proposed: Cllr Jewell-Harrison Seconded: Cllr Warry agreed unanimously

17/119/f Village Event - Christmas

The Clerk asked if the parish council wanted to purchase a Christmas tree from Paull's again this year. It was agreed to order a 17ft tree.

Proposed: Cllr Saint Seconded: Cllr Baker agreed unanimously

A discussion was held regarding the Christmas event and it was agreed to form a working party. This consists of Cllrs Saint, Jewell-Harrison, Siegle, Gihon and Folkard. It was agreed to hold the event on Friday, 8th December with the lighting ceremony at 6pm. It was agreed to put this information in the magazine.

Action Clerk

A discussion was held regarding the Bonfire Night event on the recreation ground and it was agreed that Cllr Siegle would contact the school and the Clerk would seek advice from the insurance company to find out whether the parish council were able to provide insurance for this event.

Action Cllr Siegle & the Clerk

17/120 HIGHWAYS:

17/121 WORKING PARTIES REPORTS:

17/121/a Allotments

Cllr Gihon said that she had placed an advert in the magazine to encourage residents to take on an allotment. Cllr Gihon asked whether she could have a copy of the tenancy agreement as she would like to create a welcome pack for new allotment holders. She agreed to get the tenancy agreement signed when she receives payment which would then be forwarded onto the Clerk.

17/121/b National Trust

Cllr Jewell-Harrison said there was nothing to report.

Cllr Saint asked when the hedge in Back Lane would be getting cut back. Cllr Baker said that he has received complaints about the National Trust about the condition of the land behind the houses in Bishopston and in Station Road.

The Clerk said that she had received an email from the National Trust ranger regarding the verge outside the Monks House and that this was not their responsibility to maintain it. However, councillors said that the National Trust have always kept this area maintained. The Clerk agreed to contact Highways.

Action Clerk

17/121/c Street Lighting

Cllr Folkard said that she had reported four lights that were not working in St Michaels View. SCC confirmed that these were already fixed.

17/121/d Speedwatch

This item had been discussed under *Minute ref: 17/117/b*.

17/121/e Triangle Trust

Cllr Warry reported that Dr Bulley was retiring from Hamdon Medical Centre. Cllr Warry also reported that the drop-in centre will be closing and that out of hours surgeries would be managed by an improved access provider. If patients need to see a doctor out of normal surgery hours they would need to telephone their own surgery where they would be told which surgery they would have to travel to in order to get treatment.

17/121/f Recreation Ground

The item regarding the youth football had been discussed under *Minute ref: 17/115*.

Councillors agreed that there seems to be a lack of communication regarding the gate security and this needs to be improved. Cllr Saint proposed that the keys are collected and held at Montacute garage where they need to be signed for. This was agreed. It was also agreed that a fee of £100 would be charged for the year.

Proposed: Cllr Warry Seconded: Cllr Marsh agreed unanimously

Cllr Baker said that he would like to sponsor the football teams and asked the Clerk to forward the contact list to him. **Action Clerk**

17/121/g Footpaths

No report given.

17/122 **CHAIRMAN'S ANNOUNCEMENTS:**

No report given.

17/123 **CLERK'S REPORT:**

The Clerk reported that the LGBC has formally commenced an electoral review of future ward boundaries for the South Somerset District Council. For parishes, the review can recommend changes to the electoral arrangements of parish and town councils i.e. the number, names and boundaries of parish wards and the number of parish councillors for each parish ward. The ten-week public consultation started on 22nd August and ends on 30th October. The LGBC intends to publish draft recommendations in January 2018 and after a further period of consultation on those draft recommendations the new electoral arrangements will come into effect at the local elections in 2019. The Clerk said that a prime example of this would be Stoke sub Hamdon which consists of two wards, Hamdon ward and St Michael ward, and would give an opportunity of bringing East Stoke which is currently part of St Michael ward in with the rest of the village under the Hamdon ward.

The Clerk said that the LGBC's poster is on the noticeboard giving residents all the necessary contact information.

17/124 **FINANCE:**

17/124/a **Matters for Report**

i. **Monthly Bank Reconciliation**

The Clerk gave the quarterly bank reconciliation as at 31st August 2017:

Current Account	£ 250.00
Business Reserve Account	£ 53,907.13
Sports Project Reserve Account	<u>£ 16,183.57</u>
Total	£ 70,340.70
Outstanding Cheques	<u>£ 585.00</u>
Total as Cash Book	£ 69,755.70

ii. Wessex Water

The invoice from Wessex Water was for £76.91 for the period 14.02.17 – 30.08.17.
This is paid by direct debit

17/124/b Cheques for Signature

Sarah Moore	Expenses for July & August	£ 39.80	Chq 1453
K M Dike Nurseries	Grass Cutting – July	£ 386.50	Chq 1454
Montacute Baptist Chapel	Hire of Hall - July	£ 25.00	Chq 1455
Montacute PCC	Maintenance Grant	£ 200.00	Chq 1456
G B Sports & Leisure UK Ltd	Supply & Install Basketball Goal	£ 1,911.60	Chq 1457
Olivia Adams	Internal Audit	<u>£ 120.00</u>	Chq 1458
	Total	£ 2,682.90	

Proposed: Cllr Marsh Seconded: Cllr Siegle agreed unanimously

The Clerk passed the cheque 1455 for Montacute Baptist Chapel to Cllr Saint and cheque 1456 for Montacute PCC to Cllr Baker.

17/124/c Matters for Resolution

None declared.

17/125 **PLANNING:**

17/125/a Planning Information:

No reports given.

17/125/b Report on Applications:

17/02732/DPO – application to vary S106 agreement between SSDC and Melanie Anne Quantock Shuldham dated 11th July 2014 relating to affordable housing – land west of Stanchester Academy, Montacute Road, East Stoke, Stoke sub Hamdon – strong objections to this application

17/03463/LBC – the insertion of 2 no conservation rooflights on north elevation of the dwelling – Myrtle Tree Farm, Back Lane, Montacute TA15 6XF – no objections or observations

17/125/c Report on Applications Considered

17/02806/FUL – retrospective permission for two roof lights – Tir Na Nog, Lower Town, Montacute TA15 6US- granted

17/02491/LBC – internal damp proofing to ground floor rooms and installation of two new replacement windows and bathroom extract fan with exterior metal grille on the rear (north) elevation – 11a Middle Street, Montacute TA15 6UZ - granted

17/126 **CORRESPONDENCE:**

The Clerk said that she had received some correspondence about the street light attached to Abbey Cottage. It was agreed to write to the resident explaining that street lights are not the responsibility of the parish council and they would need to contact Somerset County Council.

Action Clerk

17/127 **MEMBERS REPORTS:**

Cllr Saint said she had spoken with the operations officer at Wales & West Utilities regarding the damage to the bulbs in the grass verge opposite the garage and asked whether the company was prepared to supply some new bulbs. It was agreed to contact Wales & West Utilities to ask for a grant towards some replacement bulbs. **Action Clerk**

Cllr Saint said that the flood elevation ditch was now on the list to get cleared. However the hedge behind the school is overgrown. This hedge was planted by the school and should be maintained by them. It was agreed that the school governors need to be informed.

Cllr Saint suggested that the allotment rubbish/cuttings could be put in a heap near the allotment gate and collected for the bonfire. Cllr Siegle agreed to suggest this to the school.

17/128 ITEMS FOR FUTURE AGENDAS:

None

There being no further business the meeting was closed at 10.10pm. The next meeting will be held on 16th October 2017 in the Baptist Chapel at 7pm.