



MINUTES OF MONTACUTE PARISH COUNCIL MONTHLY MEETING HELD ON MONDAY 27TH JULY 2022 IN THE VILLAGE HALL

22/092/a **PRESENT:**

Members: Mrs C Saint (Chairman), Mrs L Drayton, Mr A McFarlane, Mrs S Richings, and Mr D Warry

Others: Mrs S Moore (Clerk), Mr Mike Hewitson (County and Unitary Authority Councillor) and 6 members of the public

22/092/b **APOLOGIES:**

Mr M Myram, Mr Tony Capozzoli (District Councillor) and Mr Oliver Patrick (County and Unitary Authority Councillor)

22/093 **DECLARATIONS OF INTEREST**

Cllr McFarlane declared an interest in planning application 21/03731/FUL & 21/03732/LBC

22/094 **CO-OPTION**

Cllr Saint introduced Mr Brendan Owen, Mr Terry Harper and Mr Jonathan Davies who wishes to join the Parish Council. Cllr Saint asked for nominations

It was RESOLVED that Mr Brendan Owen was co-opted onto the Parish Council.

It was RESOLVED that Mr Terry Harper was co-opted onto the Parish Council.

It was RESOLVED that Mr Jonathan Davies was co-opted onto the Parish Council.

Cllr Saint welcomed the new councillors. Cllrs Owen, Harper and Davies completed the Declaration of Acceptance which was witnessed by the Clerk. The Clerk asked the councillors to each complete a Register of Interests form.

22/095 **PUBLIC SESSION**

A resident said they would be happy to join the Transport Strategy Group and reported that there had been 9 serious accidents in Bishopston and St Michaels View with cars being written off. The resident said they had been discussing the speeding issues with other residents and suggested getting speed bumps installed in the road adjacent to the play area/Smith's Row. Another resident commented that the cost of car insurance is higher for residents in Bishopston due to all the damage to vehicles.

Cllr Hewitson said a small improvement scheme could be looked at, but the type of road calming method would need to be investigated first so not to detract from the heritage of the village.

A resident said a new village survey would need to be carried out.

A discussion was held regarding setting up a Transport Strategy Group and that the TSG would look at all issues relating to traffic, parking and highway infrastructure. Cllr Warry agreed to book the village hall for a Transport Strategy Group meeting. **Action Cllr Warry**

22/096 **DISTRICT & COUNTY COUNCILLORS**

22/096/a **District Councillor**

Cllr Capozzoli said that he is still the Ward member until April 2023 and any questions on District matters should go to him.

Cllr Capozzoli said the issue regarding Phosphates is still ongoing so there is a delay on all planning applications.

22/096/b **County Councillor**

Cllr Hewitson said the New Somerset Council has a new CEO who will be the council in April 2023.

Cllr Hewitson reported that the Council's financial deficit is largely due to the current economic crisis and inflationary increases on materials.

Cllr Hewitson asked to be copied in on any highway related issues

Cllr Hewitson said the Government was cutting the bus support grant. The number of people using the service is 70% of what it was pre-Covid. Cllr Hewitson said he would pass on any information if there will be any cuts in services.

22/097 MINUTES OF PREVIOUS MEETING

Minute ref: 22/082 was amended to read ‘..recommended not to play hedging.’

Minute ref: 22/084/g was amended to read ‘...at the junction of Bishopston and...’

Minute ref: 22/085 was amended to read ‘...the Head.’

It was RESOLVED to approve and sign the Minutes of the June Parish Council meeting.

22/098 MATTERS ARISING FROM MINUTES

Review of Actions List

- Dangerous parking in Yeovil Road: the parking had been reported to Highways. Highways has stated that the landowner needs to be consulted before putting anything on the verge. Cllr McFarlane agreed to talk to the National Trust. **Action Cllr McFarlane**
- Councillor Training: The Clerk agreed to book ‘Essential Councillor’ training for Cllrs Owen, Harper and Davies and ‘Planning’ training for Cllrs McFarlane and Owen. **Action Clerk**

22/099 SPORTS & LEISURE

22/099/a Play Area & Recreation Ground

Cllr Riching’s play inspection report had been circulated to councillors.

The repaired matting had once again been damaged by the mower and the groundsman has agreed to pay for the repair. The Clerk said she has asked Play UK to carry out the repair. This will cost £60.

Cllr Riching has carried out some remedial repairs to the rope pull, the matting under the swings and has oiled the spring on the chicken spring rider.

The Clerk said she has sought quotes from Play UK, Matta Products and Star Rubber for the surfacing around the slide, roundabout and seesaw.

It was RESOLVED to accept the quotation of £150 plus VAT from Matta Products for the surfacing around the slide and £3,960 plus VAT from Star Rubber for the resurfacing around the roundabout and seesaw.

It was agreed to get a new sign for the entrance of the recreation ground which should show the location for emergency services, and to say, ‘no motorcycles, cycling and no drones within the recreation ground.’ **Action Clerk**

Cllr Warry enquired about putting a sunken trampoline in the recreation ground. It was agreed that this would not be feasible, and it was doubtful that the National Trust would agree as it would require a lot of excavation.

22/099/b Recreation Ground Pavilion Project – Progress Report.

No information had been received from the Planning Department regarding the Discharge of Conditions. It was agreed to chase it. **Action Clerk**

22/099/c Any Other Issues

None declared

22/100 VILLAGE ENVIRONMENT

22/100/a Allotments

Cllr Saint and the Clerk had compiled a new draft tenancy agreement, allotment rules and constitution for an allotment committee. It was agreed to form a Working Group to go through this new documentation. The Working Group comprised of Cllrs Saint, McFarlane, Harper and the Clerk. **Action Cllrs Saint, McFarlane, Harper & Clerk**

The information is to be circulated for the September meeting.

22/100/b Crime & Anti-Social Behaviour

No report received.

22/100/c Footpaths

The Volunteer Co-ordinator from Rights of Way has sent through the Volunteer Handbook which will be passed onto the new PPLO. New volunteers are to be registered with Rights of Way. Rights of Way will provide the necessary training.

22/100/d Ground Maintenance

Cllr Saint said the lengthsman had cut back the grass bank behind the bus shelter

22/100/e Highways & Transport

i. Speed Indicator Device/Speedwatch

Cllr Myram's report was read out to councillors. The Speedwatch team is a small group of 7 volunteers who are trying to achieve a Speedwatch session once a week as a minimum. Each time a session is completed, the results are reported to the police. However, more volunteers are needed. It was agreed to put an article in the magazine asking for support.

Action Clerk

ii. Transport Strategy Group

The Clerk said there has been some interest from residents and a councillors need to form a Working Group. It was agreed for Cllrs Davies and Warry to organise a meeting with residents.

22/100/f National Trust

Cllr Saint said the National Trust had been contacted about the Japanese Knotweed in Back Lane. Cllr Davies asked about the tree felling on St Michaels Hill. Cllr McFarlane reported that the National Trust were applying for a grant. He said that the National Trust would be felling in small areas as many of the trees were dangerous.

22/100/g Street Lighting

No report

22/100/h Triangle Trust

No report given.

22/100/i Any Other Issues

No report

22/101 MEMBERS' & CLERK'S REPORTS

The Clerk said a notice had been received from SSDC called South Somerset: Get Connected. SSDC has produced a directory of internet service providers in the area. It was agreed to put a separate article in the village magazine.

Action Clerk

Cllr Saint said the Emergency Plan had been circulated to councillors for councillors to consider. A list of contacts needed to be set up which could include both councillors and residents.

Cllr Warry said there is an 'A' sign board in the Borough which is no longer being used. Cllr Saint said she would contact the owner.

Action Cllr Saint

22/102 FINANCE

22/102/a Matters for Report:

i. Monthly Bank Reconciliation

The Clerk gave the monthly bank reconciliation as of 30th June 2022:

Current Account	£ 250.00
Business Reserve Account	£66,824.69
Pavilion Reserve Account	<u>£21,271.17</u>
Total	£88,345.86
Outstanding Deposits	£ 0.00
Less Outstanding Cheques	<u>£ 5,663.64</u>
Total as Cash Book	£82,682.22

Ring-Fenced Amounts

Sports Pavilion	£41,852.24
Play Equipment	£ 4,241.42
Asset Management	£19,059.00
Allotment Rent & Donations	£ 475.47
Allotment New Plot Deposits	£ 475.00
Allotment Gate Key Deposits	£ 430.00
Defibrillator Accessories	£ 143.30
Spring Bulbs	<u>£ 26.50</u>
Total	<u>£66,765.63</u>

Budget Working Capital**£15,916.59**ii. Quarterly Budget Comparison Report 30th June 2022

The quarterly report compares the actual spend against budget. At the first quarter accounts, the expenditure is slightly above the budget.

iii. National Trust Direct Debits Payment for Recreation Ground

The monthly invoice for July totally £29.17 for the recreation ground lease had been received. This is paid by direct debit

22/102/b Invoices PayableInvoices Payable:

Sarah Moore	June Expenses	£ 369.16	Chq 1750
Evis Ground	Grass Cutting June	£ 388.88	Chq 1751
Maintenance			
SSDC	Summer Bedding Plants	£ 85.99	Chq 1752
SSDC	Parish Lengthsman – May	£ 576.23	Chq 1752
Play UK	Replace Grassloc Tiles by Climbing Frame	£ 60.00	Chq 1753
	Total	<u>£1,480.26</u>	

It was RESOLVED to approve the payments.

22/102/c Other Items for Resolution

None declared.

22/103 **PLANNING****22/103/a** Planning Information

None declared.

22/103/b Parish Planning Working Party Feedback on Applications:

22/01678/LBC – proposed installation of secondary glazing – 13 Middle Street, Montacute TA15 6UZ – awaiting decision

22/01673/LBC – proposed installation of secondary glazing – 12a Middle Street, Montacute TA15 6UZ – awaiting decision

22/01842/DOC1 – discharge of Condition No 4 (Arboricultural Method Statement and Tree Protection Plan) and No 5 (Scheme of Landscaping) of planning application 21/00195/FUL – awaiting decision

22/103/c Planning Decisions and Reportsi. Decisions:

22/00742/HOU – extension and internal remodelling – 16 Park View, Montacute TA15 6XW – awaiting decision

ii. Reports:

21/03731/FUL & 21/03732/LBC – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let – Abbey Farm, Bishopston, Montacute TA15 6UA – awaiting decision.

20/00991/OUT – Outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings – Land at Mason Lane, Montacute – This is still awaiting decision. No update since last month.

22/104 **GOVERNANCE**

No report given.

22/105 **CORRESPONDENCE**

None received.

22/106 **ITEMS FOR FUTURE AGENDAS**

None.

22/107 **DATE OF NEXT PARISH COUNCIL MEETING**

There being no further business, the meeting was closed at 21.58pm. There is no meeting in August, so the next meeting will be held in the village hall at 7pm on Wednesday, 21st September 2022.

EXCLUSION OF PRESS AND PUBLIC

Resolve to exclude the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted

22/108 DISCUSS AND CONSIDER THE SSDC ONLINE QUESTIONNAIRE AND ASSOCIATED INFORMATION PACK

It was RESOLVED to exclude the press and public to discuss the SSDC online questionnaire and associated information pack.