

**MINUTES OF MONTACUTE PARISH COUNCIL**  
**MONTHLY MEETING HELD ON**  
**MONDAY 19<sup>TH</sup> JUNE 2017 IN ST CATHERINE'S CHURCH**

**17/081/a PRESENT:**

**Members:** Mr V Baker (Chairman), Mrs C Saint (Vice Chairman), Mrs J Folkard, Mrs A Jewell-Harrison, Mr H Marsh, Mr M Sampson, and Mrs L Siegle

**Others:** Mrs S Moore (Clerk), Mr M Keating (County Councillor) and 2 members of the public

**17/081/b APOLOGIES:**

Mrs A Gihon, D Warry, Mrs J Roundell Greene (District Councillor) and the PCSO

It was agreed that the agenda, draft minutes and associated papers would be sent via email. Cllr Baker said that he would give a copy to Cllr Folkard

**17/082 DECLARATION OF INTEREST:**

None declared.

**17/083 PUBLIC SESSION:**

A resident asked for an update on the concerns regarding the village hall committee's activities and whether the parish council are going find a solution as there are accusations being circulated around the village which are directed at the parish council. The resident commented that and there are also concerns that the village hall is being run as a business as not as a charitable community asset. Cllr Baker replied that the village hall was on the agenda to be discussed later in the meeting.

A resident brought her ideas for supporting women's wellbeing to the parish council and her ideas on encouraging women to enjoy a healthy outdoor life.

**17/084 PCSO REPORT:**

No report given.

**17/085 DISTRICT & COUNTY COUNCILLORS:**

**17/085/a** Cllr Roundell Greene:

No report given.

**17/085/b** Cllr Keating:

See Minute ref: 17/087/b)

**17/086 MINUTES OF PREVIOUS MEETING:**

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Saint      Seconded: Cllr Siegle      agreed unanimously

**17/087 MATTERS ARISING FROM MINUTES:**

**17/087/a** Sporting Facilities

The Clerk said that she had received an update from the Arborculturalist regarding the position on the proposed pavilion. He has confirmed that Option C on the map would be most sympathetic to the trees. Cllr Jewell-Harrison said that the National Trust has not received the plans which were due to be resubmitted. The Clerk agreed to send them over with immediate effect. **Action Clerk**

**17/087/b** Play Area

Cllr Jewell-Harrison said that the National Trust have agreed for the parish could to install a basketball hoop. Several quotes had been sourced last year and it was agreed to select the quotation from G B Sports & Leisure at £1,638.60. The Clerk pointed out that the price may have changed since last year.

Proposed: Cllr Saint    Seconded: Cllr Folkard    3 agreed; 2 abstained

It was agreed that the Clerk should check the installation time.

**Action Clerk**

Cllr Siegle said that the parish council would need to apply to Area North for funding for the play area and one of the criteria for funding is that contractors must be supported by the British Standards (Kite Mark).

Cllr Saint suggested that a hop scotch court is marked out on the tiled area where the old swings used to be. Cllr Baker said that the tiles would have to be sealed before proceeding with this. Cllr Siegle said that she and Cllr Saint had an onsite meeting with SSDC's playground officer on 10<sup>th</sup> July.

*(Cllr Keating entered the meeting and gave his report)*

Cllr Keating passed copies of his report to the parish council. The report included useful contact information, highway verges grass cutting timetable and various topics covered by Somerset County Council. These included:

- The newly elected Leader of SCC is Cllr David Fothergill and the Chairman is Cllr David Wallace
- Tesco Store, Yeovil – work has started on a new junction on Clarence Street which will create a second exit from the store. This will improve traffic by reducing the number of cars going onto the Horsey roundabout which in turn will reduce people's fuel costs and CO2 emissions
- Sherborne Road, Yeovil – major drainage works are scheduled around 25<sup>th</sup> July and it is hoped to complete the work within 7 days rather than the 3 weeks initially estimated.
- Children:
  - Protect Your Child in the Sun Initiative – SCC are encouraging parents and carers to protect children from the harmful effects of the sun. There is an above average rate of skin cancer in Somerset and avoiding too much exposure will help to reduce the risk of skin cancer in later life. More information is available at [www.somerset.gov.uk](http://www.somerset.gov.uk)
  - Foster Care Fortnight – this was ran between 8<sup>th</sup> – 21<sup>st</sup> May and it highlighted the need for more foster carers throughout Somerset
  - Road Safety – SCC are encouraging parents to set a good example when crossing the road as part of this year's National Child Safety Week
  - National Child Measurement Programme – children in primary schools across Somerset are taking part in the National Child Measurement Programme which aims to help reduce childhood obesity
- Food Hygiene – A new Somerset Food Hygiene Rating Interactive Map had been developed using data from the Food Standards Agency.  
[www.somersetintelligence.org.uk/somerset-food-hygiene-ratings.html](http://www.somersetintelligence.org.uk/somerset-food-hygiene-ratings.html)

The Clerk reported that the visibility splay on the corner adjacent to Dray Road was overgrown and visibility was non-existent. Cllr Keating asked for an email to be sent to Highways. However, Cllr Keating commented that some parishes were cutting their own verges and the Clerk replied that the cost of this would come out of the parish precept and that residents were already paying for this to be done from SCC proportion of the council tax. Also, that area near Dray Road is not in the parish of Montacute but Odcombe.

The Clerk raised the issue of the public right of way near Abbey Farm and that the owner has erected a private road sign which is deterring the public from using the footpath. The Clerk said that she had already emailed Rights of Way and suggested putting the footpath sign on the fingerpost in Middle Street. Cllr Keating asked the Clerk to email him about this matter.

**Action Clerk**

Cllr Baker commented that the fingerpost needed painting. Cllr Keating said that cones and Hi-Viz jackets would be needed and that parish would have to pay for the paint

Cllr Folkard mentioned that the drain in Hyde Road was still blocked despite speaking to someone in Highways. Cllr Folkard said that she was told the drain would need jetting but a date could not be fixed on when this would happen. The Clerk mentioned that this was raised with other jobs at a site meeting last year. It was agreed that the Clerk would email Cllr Keating the list of work from that site meeting. **Action Clerk**

**17/087/c** Village Hall

A discussion was held on the progress of the advice sought.

Cllr Baker brought for the item on Speedwatch. Cllr Saint commented that Speedwatch had been suspended and asked whether the Clerk had not formally notified. The Clerk said that she had not. Parish Council members expressed their disappointment as Speedwatch was initially set up by the parish council to assist with the 20mph speed limit. It was agreed that a letter should be sent to the co-ordinator conveying the parish council's disappointment and to also put an article in the magazine reassuring residents that the council are still working towards a 20mph limit. **Action Clerk**

Cllr Sampson commented on the 20mph Speed Limit Order that was issued for the new development at Houndstone. He said that the new residential estate was designed with shops, schools and properties adjacent to the carriageway with raised traffic calming tables making it suitable for a 20mph limit and it had been agreed at the planning stage several years ago. The Order would have been paid for as part of the development and all costs would be covered by the developer including the signage, traffic regulation orders etc.

It was agreed that this information should be put in the magazine. **Action Clerk**

**17/087/d** Historic Film Night

It was agreed to defer this item until the July meeting.

*(Cllr Saint left the meeting)*

**17/087/e** Defibrillator

The Clerk said that she had received quotations for a defibrillator. These were:

- HeartStart: defibrillator and cabinet - £2,361. This also includes free training for up to 16 people. Plus £70 if using a BT phone box
- HeartSafe: defibrillator and cabinet - £1,994 plus VAT. No training or information about BT phone boxes
- Defibshop - defibrillator and cabinet - £1,349 plus VAT. No training or information about BT phone boxes

The Clerk mentioned that HeartStart had installed the defibrillators on Ham Hill and at the village hall in Stoke sub Hamdon.

The Clerk said that she had contacted BT about purchasing the disused telephone box in the Borough at a cost of £1 and they confirmed that it was available but a consultation period is required with SSDC. The Clerk said that BT also indicated that the parish council must use the Community Heartbeat Trust to provide a defibrillator. The Clerk said she had looked into this further and found that CHT cabinets are not good quality and the possible BT/CHT monopoly is being disputed. A discussion was held and it was agreed to accept the quotation from HeartStart.

Proposed: Cllr Sampson Seconded: Cllr Jewell-Harrison agreed unanimously

**17/088** **HIGHWAYS:**

**17/088/a** Wash Lane/Middle Street

The Clerk said that she had been in contact with Highways and is trying to rearrange a meeting with the Parish Council, the Police and Highways. **Action Clerk**

The white 'H' bar line has now been painted at the entrance to Wash Lane.

The Clerk said that she is still trying to get the tactile paving put in by the church and the Kings Arms. However, the 'H' bar line has been repainted.

**17/089      WORKING PARTIES REPORTS:**

**17/089/a      Allotments**

Cllr Baker said that there were some improvements on the allotments. The Clerk confirmed that the grass is being cut by the contractor. The Clerk said that there were some concerns regarding an allotment holder who seemed to be bringing rubble onto the site. It was agreed to write to the allotment holder. Action Clerk

**17/089/b      National Trust**

Cllr Jewell-Harrison said that she had passed on the issues from the last meeting.

**17/089/c      Street Lighting**

Cllr Folkard had nothing to report.

**17/089/d      Speedwatch**

See Minute ref: 17/087/c

**17/089/e      Triangle Trust**

Cllr Warry had nothing to report.

**17/089/f      Recreation Ground**

No report given.

**17/089/g      Footpaths**

No report given.

**17/090      CHAIRMAN'S ANNOUNCEMENTS:**

Cllr Baker reported that it was not possible to have a mirror at the junction of Hyde Road and Station Road. Cllr Sampson said that Highways would not allow it probably due to maintenance etc. but it could be installed on private property and maintained by that individual.

**17/091      CLERK'S REPORT:**

No report given.

**17/092      FINANCE:**

**17/092/a      Matters for Report**

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 31<sup>st</sup> May 2017:

Current Account	£ 250.00
Business Reserve Account	£ 56,380.45
Sports Project Reserve Account	<u>£ 16,183.16</u>
<b>Total</b>	<b>£ 72,813.61</b>
Outstanding Cheques	<u>£ 485.00</u>
<b>Total as Cash Book</b>	<b>£ 72,328.61</b>

ii. VAT Refund

The Clerk reported that a VAT refund of £824.88 had been received via BACS payment

iii. Water2Business

The bi-annual bill had been received from Water2Business, formerly Wessex Water, of £117.43. This will be paid via direct debit on or just after 3<sup>rd</sup> July.

**17/092/b      Cheques for Signature**

Sarah Moore	Expenses for May	£ 33.64	Chq 1444
K M Dike Nurseries	Grass Cutting on Rec April	£ 386.50	Chq 1445
G A Hellier & Sons Ltd	Mole Clearance	£ 570.00	Chq 1446
Zurich Municipal	Insurance	£ 557.14	Chq 1447
Montacute Baptist Chapel	Hire of Hall	<u>£ 50.00</u>	Chq 1448
	Total	£ 1,597.28	

Proposed: Cllr Marsh      Seconded: Cllr Siegle      agreed unanimously

The Clerk passed the cheque 1448 for Montacute Baptist Chapel to Cllr Baker.

**17/092/c      Matters for Resolution**

The Clerk asked for a resolution for the Somerset Playing Fields Association renewal. It was agreed to pay £15.

Proposed: Cllr Jewell-Harrison      Seconded: Cllr Marsh      agreed unanimously

Cllr Baker proposed to give St Catherine's Church a donation for kindly allowing the parish council to hold the parish council meeting at short notice. The usual venue at the Baptist Chapel was unavailable due to a swarm of bees and the village hall was unavailable. It was agreed to give a donation of £25.

Proposed: Cllr Sampson      Seconded: Cllr Folkard      agreed unanimously

**17/093      PLANNING:**

**17/093/a      Planning Information:**

No reports given.

**17/093/b      Report on Applications:**

**17/01508/FUL** – demolish existing kitchen and erect replacement single storey extension to the rear of dwelling – 36 Townsend, Montacute TA15 6XH – No observations or objections.

**17/093/c      Report on Applications Considered**

**17/01579/FUL & 17/01579/LBC** – the formation of a pedestrian access and installation of a gate – Myrtle Farm, Back Lane, Montacute TA15 6XF – Granted

**17/094      CORRESPONDENCE:**

None declared.

**17/095      MEMBERS REPORTS:**

Cllr Folkard said that a resident had asked for an update on the Sheep Wash. Cllr Baker agreed to look into it. **Action Cllr Baker**

**17/096      ITEMS FOR FUTURE AGENDAS:**

Historic Film Night - July

Sheep Wash

There being no further business the meeting was closed at 9.30pm. The next meeting will be held on 17<sup>th</sup> July 2017 in the Baptist Chapel at 7pm.