

MONTACUTE PARISH COUNCIL



24 High Street, Stoke sub Hamdon, TA14 6PS
Tel: 01935 822455, e-mail: clerk_montacutepc@hotmail.co.uk
Chairman: Mrs Christine Saint Parish Clerk: Mrs Sarah Moore

All Council Meetings are open to the Public and Press

11th October 2023

To: All Members of Montacute Parish Council

Dear Councillor,

You are summoned to the meeting of Montacute Parish Council on **Wednesday 18th October 2023 at 7.00pm** in the Village Hall. The meeting will consider the items set out below.

SMoore

Sarah Moore
Parish Clerk

At the beginning of the meeting there will be a public session to enable the electorate of Montacute to ask questions and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

- 23/125 **APOLOGIES FOR ABSENCE**
Acceptance of reasons offered, where applicable
- 23/126 **DECLARATIONS OF INTEREST**
Members to declare any interests they may have in agenda items that accord with the requirements of the Council's Code of Conduct
- 23/127 **PUBLIC SESSION**
Members of the public may raise any appropriate matter for report
- 23/128 **UNITARY COUNCILLORS**
Mike Hewitson & Oliver Patrick
- 23/129 **MINUTES OF PREVIOUS MEETING**
Approval and Signature
- 23/130 **MATTERS ARISING FROM MINUTES**
Review of Actions List
- 23/131 **SPORTS & LEISURE**
Play Area & Recreation Ground
Monthly Inspection Report
Recreation Ground Pavilion Project – Progress Report
Any Other Issues
- 23/132 **VILLAGE ENVIRONMENT**
Allotments
Crime & Anti-Social Behaviour
Footpaths
Ground Maintenance
Highways & Transport
Road Closure – High Street and East Stoke, Stoke sub Hamdon
Speedwatch Report
Transport Strategy Group
National Trust
Street Lighting
Triangle Trust

23/133 **Any Other Issues**
23/134 **MEMBERS' & CLERK'S REPORTS**
FINANCE

Matters for Report:

Monthly Bank Reconciliation for 30.09.2023
 National Trust's invoice for October for £29.17 paid by direct debit
 Quarterly Budget Comparison Report
 PKF Littlejohn's report on the Annual Governance and Accountability Return 2022/23

For Resolution

Invoice Paid 27.09.2023

South West Play Ltd	Pull-up Ropes for Play Area	£ 135.60
	Total	£ 135.60

Invoices Payable:

Sarah Moore	September Expenses	£ 220.19
Evis Ground Maintenance	Grass Cutting – September	£ 575.54
Somerset Association of Local Councils	Affiliation Fees for 2023/24	£ 195.58
PKF Littlejohn LLP	Annual Governance & Accountability Return 2022/23	£ 252.00
	Total	£ 1,243.31

Other:

23/135 **PLANNING**

Parish Planning Working Party Feedback on Applications:

23/02447/CLB – application for a Lawful Development Certificate for proposed refurbishment of windows – 11a Middle Street, Montacute TA15 6UZ

Planning Decisions and Reports

Decisions:

23/01715/FUL – change of use of land to residential, erection of a detached garage to front of dwelling and the erection of two detached outbuildings comprising of a workshop and potting shed to rear of dwelling – Ridsdale, Townsend, Montacute TA15 6XH

22/03504/LBC - Modify a wall junction detail located at the east side of the north wall; Lift copings over rear extensions, line parapet with lead flashing and rebed coping; Re-roof flat roof; Replace first floor rear bedroom window; Re-roof rear porch; Extend structural window opening to allow new door opening at rear porch; Install wall membranes across rear ground floor rooms; Install stud wall and boxing at first floor ensuite; Remove cement plaster from entrance lobby wall; Install mechanical ventilation; Install secondary glazing – 5 South Street, Montacute TA15 6XD

Reports:

23/02242/TCA – notification of intent to fell no. 1 tree within a conservation area – 3 The Borough, Montacute, TA15 6XB

23/02294/DOC1 – discharge of conditions no.03 (repointing) and no. 05 (staircase) of planning application 21/03340/LBC – 25 The Borough, Montacute TA15 6XB

21/03731/FUL & 21/03732/LBC – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let

20/00991/OUT – Outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings – Land at Mason Lane, Montacute

23/136 **GOVERNANCE**

23/137 **CORRESPONDENCE**

23/138 **ITEMS FOR FUTURE AGENDAS**

23/139 **DATE OF NEXT PARISH COUNCIL MEETING**

Wednesday, 15th November 2023

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.