

**MINUTES OF MONTACUTE PARISH COUNCIL**  
**MONTHLY MEETING HELD ON TUESDAY 15<sup>TH</sup> FEBRUARY 2023**  
**IN THE VILLAGE HALL**



**23/017/a PRESENT:**

**Members:** Mrs C Saint (Chairman), Mrs L Drayton, Mr T Harper, Mr M Myram, Mr B Owen, Mrs S Richings and Mr D Warry

**Others:** Mrs S Moore (Clerk), Mr Tony Capozzoli (District Councillor) and no members of the public

**23/017/b APOLOGIES:**

Mr J Davies, Mr A McFarlane, Mr Mike Hewitson (County and Unitary Authority Councillor), and Mr Oliver Patrick (County and Unitary Authority Councillor)

**23/018 DECLARATIONS OF INTEREST**

None declared.

**23/019 PUBLIC SESSION**

No members of the public in attendance.

**23/020 DISTRICT & COUNTY COUNCILLORS**

**23/020/a District Councillor**

Cllr Capozzoli congratulated Cllr Saint on her nomination for the County Council Chairman's Award for Services to the Community. Cllr Capozzoli gave a report on the Yeovil's refurbishment plans.

Cllr Capozzoli mentioned that there was no change with the planning situation and the phosphates issue. Cllr Capozzoli said the new Unitary authority will be vested in April and this would be the last time he would be attending a parish council meeting as Montacute's District Councillor. He gave his apologies for the March meeting. Cllr Saint thanked Cllr Capozzoli on behalf of the Parish Council for all his hard work in help the parish.

**23/020/b County & Unitary Councillors**

The County and Unitary report was circulated to councillors.

**23/021 MINUTES OF PREVIOUS MEETING**

It was RESOLVED to approve and sign the Minutes of the January Parish Council meeting.

**23/022 MATTERS ARISING FROM MINUTES**

**Review of Actions List**

- S106 Funding for the Pavilion: Cllr Saint expressed her concerns regarding the S106 funding in light of the new Unitary authority taking over and she had emailed SSDC who had confirmed that they were not aware of any changes.
- Dangerous Parking in Yeovil Road: The Clerk said that she had received a couple of emails from residents regarding the parking. A resident felt that the remarks in the magazine targeted Montacute parents and not the parents who lived in other areas who drove their children to school; and suggested contacting the school. The Clerk said she had responded explaining that the school had already been contacted. Another resident has suggested putting boulders along the verge.  
The Clerk said 'No Parking' signs have been put up. Cllr Warry said this worked for a couple of days until one vehicle decided to park on the verge. Cllr Saint agreed to contact the National Trust. **Action Cllr Saint**
- Recreation Ground Keys: Cllr Harper mentioned that he is still trying to get new keys cut. **Action Cllr Harper**
- Broken Play Equipment - Chicken Springer: Cllr Harper said he has inspected this equipment and found that it is not broken. Cllr Harper agreed to refit the springer. **Action Cllr Harper**

**23/023 EMERGENCY PLAN**

Cllr Saint said a couple of residents have expressed an interest.

## **23/024        SPORTS & LEISURE**

### **23/024/a        Play Area & Recreation Ground**

i.    Play Area

No report given.

ii.   Pavilion Project

The Clerk said she has sent the tender documents for the pavilion project out. Unfortunately, three contractors have declined to tender. The Clerk said she has met with one contractor, and she still has a couple of tender documents to send out. Cllr Harper mentioned the possibility of using the rainwater to flush the toilets which could be investigated further. Cllr Harper said he would be meeting with Wessex Water next week to discuss turning the water on. Cllr Harper also agreed to oversee the project.

*(Cllr Capozzoli left the meeting)*

### **23/024/b        King's Coronation**

The working group gave an update on preparations for the village picnic. Cllr Drayton said that she has received a quote for a bouncy castle from Funtasia Entertainment for £175 with an additional £75 to hire a generator. Unfortunately, the company would not be able to provide anyone to man the inflatable and the parish council would be required to cover the insurance. Cllr Richings said she has received a quote for two portaloos from Euroloos of £230 excluding VAT and delivery. A discussion was held, and it was agreed to set a budget. It was RESOLVED to accept the Euroloos quotation and to set a budget for the event of up to £2,000. Cllr Richings agreed to book the portaloos for the event.

**Action Cllr Richings**

The Clerk agreed to check with the parish council's insurers in respect of the bouncy castle. It was also agreed to invite the village organisations to help with the picnic and arrange a meeting. Cllr Richings agreed to write an article for the magazine and the Clerk agreed to create flyers to go out to every household.

**Action Clerk & Working Group**

### **23/024/c        Any Other Issues**

None declared.

## **23/025        VILLAGE ENVIRONMENT**

### **23/025/a        Allotments**

A resident has asked if she could replace a dead tree along the front edge of the allotments with a Quince fruit tree for the benefit of the community. They have asked that this tree be dedicated to Ken and Marion Chedzoy for all their services to Montacute especially the allotments. Councillors thought this was a wonderful idea and agreed for the resident to plant the tree.

Cllr Harper said the Wessex Water Foundation Environmental fund would be available at the end of April. Items such as IBCs, troughs, guttering on sheds and water butts have all been supported through this fund. It was agreed to apply for the grant when it becomes available.

### **23/025/b        Crime & Anti-Social Behaviour**

The Crime and Anti-social Behaviour report and the Avon and Somerset Police newsletter had been circulated to councillors.

### **23/025/c        Footpaths**

No report received.

### **23/025/d        Ground Maintenance**

An informal meeting was held with some members of Stoke sub Hamdon Parish Council to discuss the possibility of having a combined ground maintenance contract. At the meeting it had been agreed that it would be worthwhile discussing it with both Odcombe and Norton Parishes and the Sports & Recreation Trust in Stoke. Councillors said that it sounded an interesting proposition and agreed to it in principle.

### **23/025/e        Highways & Transport**

i.    Speed Indicator Device/Speedwatch

Cllr Myram gave his report on Speedwatch. Cllr Myram said he was still trying to get the new volunteer trained by the police.

ii.   Transport Strategy Group

The Transport Strategy Group met at the beginning of February and have agreed to go through the village investigating the areas that are in need of work.

iii.   Pothole

The Clerk said she had reported the pothole at the end of Smith's Row/Bishopston .  
Unfortunately, the hole is not on the public highway but on private land. It was agreed to  
contact the National Trust

Action Clerk

There is also a pothole at the junction of Wash Lane and Bishopston and in Back Lane by  
the telegraph pole.

Action Clerk

**23/025/f** National Trust

No report given.

**23/025/g** Street Lighting

The streetlight in Lower Hyde Road and Wash Lane have now been repaired. Cllr Warry agreed to  
report the streetlight in Bishopston.

Action Cllr Warry

**23/025/h** Triangle Trust

Cllr Warry said there was no report on the Triangle Trust.

**23/025/i** Any Other Issues

Cllr McFarlane sent in a report about the number of attacks on sheep by dogs on Ham Hill and at  
Bagnell which was witness by members of the public. Cllr McFarlane also mentioned in his report  
about the number of dogs being allowed to run free in the Park and St Michaels whilst there were  
sheep in the fields, and he was concerned about the apathetical attitude of the owners.  
It was mentioned that the light in the defibrillator kiosk was not working.

**23/026** MEMBERS' & CLERK'S REPORTS

None declared.

**23/027** FINANCE

**23/027/a** Matters for Report:

i. Monthly Bank Reconciliation

The Clerk gave the monthly bank reconciliation as of 31<sup>st</sup> January 2023:

Current Account	£ 250.00
Business Reserve Account	£53,019.02
Pavilion Reserve Account	<u>£21,326.77</u>
<b>Total</b>	<b><u>£74,595.79</u></b>
Outstanding Deposits	£ 125.00
Less Outstanding Cheques	<u>£ 2,749.99</u>
<b>Total as Cash Book</b>	<b><u>£71,970.80</u></b>

Ring-Fenced Amounts

Sports Pavilion	£45,060.73
Play Equipment	£ 4,241.42
Asset Management	£11,059.00
Allotment Rent & Donations	£ 554.29
Allotment New Plot Deposits	£ 475.00
Allotment Gate Key Deposits	£ 430.00
Defibrillator Accessories	<u>£ 143.30</u>
<b>Total</b>	<b><u>£61,963.74</u></b>

**Budget Working Capital** £10,007.06

ii. National Trust Direct Debits Payment for Recreation Ground

The monthly invoice for February of £29.17 for the recreation ground lease had been received.  
This invoice is paid by direct debit.

**23/027/b** Invoices Payable

Sarah Moore	January Expenses	£ 328.99	Chq 1781
Evis Ground Maintenance	Grass Cutting January	£ 388.88	Chq 1782
SSDC	Lengthsman Scheme – January	£ 487.97	Chq 1783
Montacute Village Hall	Hire of Hall for Allotment Holders Meeting	£ 21.00	Chq 1784

Total

£ 1,226.84

The Clerk asked if two further payments could be included in this month's payments. These were:

Sarah Moore	Reimbursement for new defibrillator battery from WEL Medical	£ 267.60	Chq 1785
Mr R Chedzoy	Refund of Allotment and Gate Deposits	£ 35.00	Chq 1786
	Total	<u>£ 302.60</u>	

It was RESOLVED to approve the payments.

**23/027/c** Other Items for Resolution

None declared.

### **23/028** **PLANNING**

**23/028/a** Planning Information

None declared.

**23/028/b** Parish Planning Working Party Feedback on Applications:

**23/00261/HOU & 23/00262/LBC** – single storey rear lean-to extension and rear lean-to conservatory – 22 The Borough, Montacute TA15 6XB

**23/028/c** Planning Decisions and Reports

Decisions:

None declared.

Reports:

**22/03504/LBC** - Modify a wall junction detail located at the east side of the north wall; Lift copings over rear extensions, line parapet with lead flashing and rebed coping; Re-roof flat roof; Replace first floor rear bedroom window; Re-roof rear porch; Extend structural window opening to allow new door opening at rear porch; Install wall membranes across rear ground floor rooms; Install stud wall and boxing at first floor ensuite; Remove cement plaster from entrance lobby wall; Install mechanical ventilation; Install secondary glazing – 5 South Street, Montacute TA15 6XD – awaiting decision

**22/03100/NMA** – nonmaterial amendment to approved application 17/03526/FUL for the proposed change of a steel railing balcony to replace glass balcony proposal to be more in keeping with the property – awaiting decision.

**22/02798/DOC1** – discharge of Condition 4 (external walls) of planning application 21/03730/HOU – 20 Townsend, Montacute TA15 6XH - awaiting decision.

**21/03731/FUL & 21/03732/LBC** – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let – Abbey Farm, Bishopston, Montacute TA15 6UA – awaiting decision.

**20/00991/OUT** – Outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings – Land at Mason Lane, Montacute –awaiting decision.

### **23/029** **GOVERNANCE**

The Clerk reported that meetings have been held regarding Local Community Networks. The minutes of these meetings were circulated to councillors for information. It has been proposed to divide the county up into several areas with Montacute sitting in Area 11 which comes under Crewkerne and Ilminster but the adjoining parishes are all in Area 9 which is Yeovil.

### **23/030** **CORRESPONDENCE**

None received.

### **23/031** **ITEMS FOR FUTURE AGENDAS**

None declared.

### **23/032** **DATE OF NEXT PARISH COUNCIL MEETING**

There being no further business, the meeting was closed at 21.04pm. The next meeting will be held in the village hall at 7pm on Wednesday, 15<sup>th</sup> March 2023.