

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 15TH OCTOBER 2018 IN BAPTIST CHAPEL

18/122/a PRESENT:

Members: Mr V Baker (Chairman), Mrs C Saint (Vice Chairman), Mrs J Folkard, Mrs A Gihon, Mrs K Harper, Mrs A Jewell-Harrison, Mr R Littlefield, Mr H Marsh and Mr D Warry

Others: Mrs S Moore (Clerk), Mrs J Roundell Greene (District Councillor), Mr M Keating (County Councillor) and 1 member of the public

18/122/b APOLOGIES:

Mrs M Mansi

18/123 DECLARATION OF INTEREST:

Cllr Baker declared an interest in matters relating to the village hall.

Cllr Saint declared an interest in matters relating to the village hall

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust and the village hall.

Cllr Harper declared an interest in matters relating to the village hall.

Cllr Littlefield declared an interest in matters relating to the village hall.

Cllr Warry declared an interest in matters relating to the Triangle Trust.

18/124 PUBLIC SESSION:

A resident put forward a suggestion for an Environmentally Friendly Day with an open day in the village hall which promoted wildlife and recycling etc.

(Cllr Keating entered the meeting)

The resident also had questions on matters relating to outside the parish and these were passed onto Cllr Roundell Greene.

18/125 DISTRICT & COUNTY COUNCILLORS:

18/125/a Cllr Roundell Greene:

Cllr Roundell Greene reported that gradual changes would take place under the Transformation programme from January. Individuals would need to sign up for an account and would be given a locality worker. A new council plan is being drawn up which will show all costings and will be shown in the budget. The Economic Strategy is being written up and will be in the public domain. Cllr Roundell Greene said that Streetscene will now be called Environmental Services.

Cllr Warry enquired about the new refuse collection and Cllr Roundell Green said that the 3 weekly service will come into force in 2020. Cllr Roundell Greene emphasised that the disposals contract will not be cut.

18/125/b Cllr Keating:

Cllr Keating's report had been circulated to councillors.

Cllr Keating commented that Somerset County Council were endeavouring to carry out their programme of work around the current financial restrictions, and that they are re-evaluating their services to make them more efficient and cost effective.

Cllr Keating said that the recommendations for the future for Somerset's libraries service are due to be published online on 16th October ahead of discussion by the council's Scrutiny Committee on 24th October.

Cllr Keating mentioned that the general public can get up to date travel information on their website - www.travelsomerset.co.uk

Cllr Marsh asked for an update on the Western Corridor road system and Cllr Keating said that the contractors will be working over night so to minimise disruption.

Cllr Marsh also mentioned that the pavement on the slip road to the A3088 was extremely overgrown. It was agreed to email Highways

Action Clerk

(Cllrs Roundell Greene & Keating left the meeting)

Cllr Baker said that he was feeling unwell and decided to step down as Chairman for the rest of the meeting. Cllr Saint took over as acting-Chairman.

18/126 MINUTES OF PREVIOUS MEETING:

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Gihon Seconded: Cllr Jewell-Harrison agreed unanimously

18/127 MATTERS ARISING FROM MINUTES:

18/127/a Review of Actions List

The Clerk reviewed the items on the Action List:

- Defibrillator – This is still ongoing
- Highways issues – these are all ongoing.
- Allotments – Plot 4 has been measured but not ploughed as the ground is too dry.
- A warning sign needs to be erected on the hut to stop youths climbing on the roof. Cllr Baker said that this item is ongoing. Action Cllr Baker
- Removal of gas supply to huts – contacted British Gas who said that the National Grid needed to be contacted Action Clerk
- Allotments – Removal of Cherry and Hazel trees Action Cllr Baker
- Various National Trust issues – Report & liaise with Tom Bear Action Cllr Jewell-Harrison
- Play Area – apply for Community Grant Action Cllr Saint
- Governance – prepare policies for council's approval Action Clerk
- Overhanging trees at property in Middle Street – talk to resident about getting the trees cut back Action Cllr Baker

18/128 RECREATION GROUND PAVILION PROJECT:

The Clerk reported that a meeting was held with the Planner and it was agreed that the wording needed to be altered on the internal plan. Also discussed at the meeting were the submission of a planning application, building regulations, the tender process and possible funding sources. Cllr Baker said that a couple of members needed to research funding possibilities and Cllrs Jewell-Harrison and Gihon offered to do this. Cllr Baker explained that possible funders may need to see the building regulations and asked councillors to decide on whether to apply for them before putting in the planning application. It was agreed to do this.

Proposed: Cllr Gihon Seconded: Cllr Jewell-Harrison agreed unanimously

18/129 HIGHWAYS:

No report given.

18/130 WORKING PARTIES REPORTS:

18/130/a Allotments

Cllr Gihon reported that she had shown a prospective new allotment holder around the site and that there could be one other who may be interested as well. It was agreed that Cllrs Folkard, Gihon and Harper would meet to discuss the allotments.

Cllr Littlefield said that a suggestion has been made to put a tennis court on the vacant allotments. It was thought that this would not be feasible as it would be disruptive to allotment holders and Cllr Saint thought it would be more beneficial to have tennis courts on the recreation ground. Cllr Saint suggested that the resident write to the parish council requesting that the tennis courts are reinstated on the recreation ground.

18/130/b National Trust

Cllr Jewell-Harrison said the National Trust changed the gates to the orchard as the wooden gates were difficult to open. She also said that the hedge at the back of the recreation ground will be laid in the autumn and the hedge in Back Lane has been scheduled to be cut back in February

The National Trust are concerned about the amount of dogs' mess in the park and is asking dog walkers to pick it up.

There is also concerns about the parking in Yeovil Road/Back Lane at the end of the school day. It was agreed to approach the school. **Action Cllr Saint**

Cllr Jewell-Harrison said that the overgrown vegetation opposite the Sheep Wash will not be cleared this year. Cllr Gihon said that when she spoke to the ranger, he said that the volunteers would be clearing this area.

Cllr Saint expressed her thanks to the National Trust for getting the orchard in Yeovil Road cut back

18/130/c Street Lighting

Cllr Folkard said there was nothing to report.

18/130/d Triangle Trust

Cllr Warry asked for prizes for the Christmas Bazaar to be dropped off at the garage. He also mentioned the Patient Practice Participation Surveys and said the feedback will need to go to the surgery. Cllr Marsh said that it appears that repeat prescriptions requests will now have to be emailed to the surgery.

18/130/f Recreation Ground

The SSDC playground inspection report and risk assessment had been circulated to all councillors.

Cllr Saint said that she and the Clerk would meet to complete the s106 application.

Action Cllr Saint & Clerk

Cllr Baker said that new Cedar tree in the recreation ground is dead. The Trust had planted it too close the old tree stump which had not been removed properly. Cllr Baker said that the parish council will not be purchasing another tree.

A discussion was held regarding the keys to the gate for the Bonfire event.

18/130/g Footpaths

No report given.

18/130/h Other

A discussion was held about the ring-fenced money for some more bulbs and to contact Streetscene to find out whether it was possible to plant some wild flowers. **Action Clerk**

18/131 CHAIRMAN'S ANNOUNCEMENTS:

No report given

18/132 CLERK'S REPORT:

No report given

18/133 FINANCE:

18/133/a Matters for Report

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 5th October 2018:

Current Account	£ 272.00
Business Reserve Account	£ 47,047.73
Sports Project Reserve Account	£ 21,191.59
Total	£ 68,511.32
Outstanding Cheques	£ 1,443.17
Total as Cash Book	£ 67,068.15

ii. Quarterly Budget Comparison

The Budget Comparison report had been circulated to councillors. This budget report covers up to the quarter of the financial year. All areas apart from two are either on budget or under budget. However, Grants/Donations have reached its target amount due to a new annual grant being agreed towards churchyard maintenance and, Play

Equipment shows as being over budget, but money has been ring-fenced for such purposes.

iii. Finance Working Party – Budget 2019/20

It was agreed that the Finance Working Party would meet to discuss the budget and precept requirement for 2019/20 on 14th November and report back at the next meeting.

iv. External Audit 2017/18

The Clerk reported that the new external auditors had been unable to complete their report by the 30th September and will update the council once the report had been received

18/133/b Cheques for Signature

Sarah Moore	Reimbursements & Expenses for September	£ 103.00	Chq 1520
K M Dike Nurseries	Grass Cutting - September	£ 404.50	Chq 1521
Montacute Village Hall	Hire of Hall	£ 10.00	Chq 1522
National Trust	Rent – Recreation Ground	£ 100.00	Chq 1523
B.T. Lee	Revision of Pavilion Plans	£ 360.00	Chq 1524
SSDC	Playground Inspection Report	£ 94.20	Chq 1525
HMRC	PAYE	£ 277.80	Chq 1526
	Sub-Total	£ 1,349.50	

Proposed: Cllr Gihon

Seconded: Cllr Marsh

agreed unanimously

18/133/b Other:

No report given.

18/134 PLANNING:

18/134/a Planning Information:

No report given.

18/134/b Parish Planning Working Party Feedback on Applications:

18/02286/FUL – the erection of a single storey rear extension to dwelling house – 10 Park View, Montacute TA15 6XW – no objections or observations

18/02404/AHOU – alterations and the erection of an extension to the stable block and a replacement greenhouse – Park House, Lower Town, Montacute TA15 6UN - no objections or observations
(Cllr Warry left the meeting)

18/03136/ADV – the display of 1 no. internally illuminated totem sign and 1 no. internally illuminated canopy signage – Montacute Service Station, Yeovil Road, Montacute TA15 6XG – no objections or observations

(Cllr Warry re-entered the meeting)

18/134/c Planning Decisions and Reports

Decisions:

No report given

Reports:

No report given

18/135 GOVERNANCE

The Procurement policy had been circulated to councillors. However, in order to give councillors more time to consider the policy this will be scheduled for adoption next month. The Clerk said that she would gradually forward the remaining policies to members **Action Clerk**

18/136 CORRESPONDENCE:

No correspondence received.

18/137 MEMBERS REPORTS:

Cllr Marsh asked if the police speed control bike could come to the village. It was agreed that the Clerk would contact the Beat Manager. **Action Clerk**

A discussion was held regarding the Christmas tree and lights. Cllr Littlefield will contact the resident to ask if their electricity supply could be used and liaise with the Clerk.

Action Cllr Littlefield & Clerk

Cllr Gihon asked for the date of the tree lighting ceremony to be agreed on. It was agreed for it to be held on Friday 14th December at 6.30pm

Cllr Baker proposed that the council buy another table for the chapel

Proposed: Cllr Baker Seconded: Cllr Warry agreed unanimously

Cllr Folkard reported that the Clerk's contact number is incorrect in the magazine

Cllr Jewell-Harrison reported that there is a white car that parks in Bishopston near the junction of Wash Lane and obstructs the junction.

Also, the drain near 26 Bishopston is still blocked.

Action Clerk

18/138 ITEMS FOR FUTURE AGENDAS:

18/139 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 9.22pm. The next meeting will be held on 19th November 2018 in the Baptist Chapel at 7pm.