

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 17TH JUNE 2019 IN THE VILLAGE HALL

19/91/a PRESENT:

Members: Mrs C Saint (Chairman), Mrs J Folkard (Vice Chairman), Mrs A Gihon, Mrs K Harper, Mr R Littlefield, Mrs M Mansi, Mr D Warry

Others: Mrs S Moore (Clerk), Mr M Keating (County Councillor), Mr T Capozzoli, the PCSO and 3 members of the public

19/091/b APOLOGIES:

Mr M Inglett and Mrs M Wilson

19/092 DECLARATIONS OF INTEREST:

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust and the Village Hall,

Cllr Harper declared an interest in matters relating to the Village Hall and the W.I.

Cllr Littlefield declared an interest in matters relating to the Village Hall,

Cllr Mansi declared an interest in matters relating to the Village Hall

Cllr Saint declared an interest in matters relating to the Village Hall

Cllr Warry declared an interest in matters relating to the Triangle Trust

19/093 RE-ELECTION OF VICE CHAIRMAN:

Cllr Folkard decided to step down as Vice Chairman but will remain on the council. Cllr Saint asked for nominations for Vice Chairman.

Cllr Folkard nominated Cllr Mansi which was seconded by Cllr Littlefield. Cllr Warry nominated Cllr Gihon which was seconded by Cllr Harper. A ballot was held with 3 votes for Cllr Mansi and 4 votes for Cllr Gihon.

Cllr Gihon signed the Declaration of Acceptance which was witness by the Clerk.

19/094 CO-OPTION:

Cllr Saint said there were two vacancies on the parish council. Mr Robert Folkard and Mrs Janine Kelly expressed an interest in joining the parish council. Cllr Saint asked for nominations for Mr Folkard.

Proposed: Cllr Gihon Seconded: Cllr Mansi 4 agreed; 1 abstained

The Clerk asked Mr Folkard to sign the Declaration of Acceptance and to complete the Register of Interests. The Clerk witnessed the Declaration of Acceptance.

Cllr Saint asked for nominations for Mrs Kelly.

Proposed: Cllr Littlefield Seconded: Cllr Harper agreed unanimously

The Clerk apologised as she had not brought a second copy of the Declaration of Acceptance and Register of Interests. It was agreed for the Clerk to liaise with Mrs Kelly to get the paperwork completed. **Action Clerk**

19/095 PUBLIC SESSION:

A resident asked for an update on the pavilion project and the changes to the allotments. Cllr Saint explained that both items were still ongoing. Council members will be meeting with the National Trust to discuss the changes to the proposed pavilion and, Cllrs Gihon and Harper were working extremely hard to bring the allotments up to a satisfactory condition.

19/096 DISTRICT & COUNTY COUNCILLORS:

19/096/a Cllr Capozzoli:

Cllr Capozzoli said there would be a Full Council meeting on Thursday, 20th June and he reported that the hedges between Batemore and Odcombe are due to be cut.

19/096/b Cllr Keating:

Cllr Keating's report had been circulated to councillors.

Cllr Keating said that he had been elected Vice Chairman of Somerset County Council.

Cllr Keating said he had chased the issues of the travellers at the bottom of Station Road. The Clerk said she had contacted the Environmental Officer and Dog Warden at SSDC. The Environment Officer said that they could offer the travellers a portaloo to address the problem of fouling. Cllr Saint said that although this would alleviate a problem it appears to make the site more permanent. Cllr Keating said there were several issues to address and unfortunately both SCC and SSDC have no traveller sites available and if it were to go to the Magistrates Court a diary of evidence would be needed.

Cllr Keating mentioned that each county councillor has been given a Health and Wellbeing grant of £2,000 to be used for projects within their wards from September to December. He asked councillors if there were any ongoing projects to support and to let him know as soon as possible.

(Cllr Keating left the meeting)

19/097 **MINUTES OF PREVIOUS MEETING:**

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr J Folkard

Seconded: Cllr Harper

5 agreed; 2 abstained

19/098 **MATTERS ARISING FROM MINUTES:**

19/098/a **Review of Actions List**

- Removal of Gas Supply to Recreation Ground Huts: This is ongoing **Action Clerk**
- Play Area – apply for community grant: Cllr Saint said a resolution needed to be passed on the play equipment before the community grant could be applied for.
- Completion of s106 application form for pavilion: This is ongoing **Action Cllr Saint & Clerk**
- Overgrown footpath to A3088: This has been weed sprayed.
- Obtain Quotation to dig fence line in allotments: No quote has been received. Cllr Gihon has discussed this with the groundsman.
- Siting of new bin in recreation ground: This item is ongoing **Action Clerk**
- Travellers in Station Road: This item is being discussed with SCC and Cllr Keating.
- Heads of Terms for new lease from National Trust: The Clerk said she was still waiting to hear from the National Trust. **Action Clerk**
- Allotments – This item is ongoing. **Action Clerk**
- Ground Maintenance – This item was discussed under *Minute ref: 19/101*
- Dropped Kerb in Middle Street – Chase Highways about removal **Action Cllr Inglett**
- Line Marking, marking out the Bus Stop: This item was discussed under *Minute ref: 19/100*.
- Annual Playground Inspections – The Clerk said she has received one quotation and is waiting for two more **Action Clerk**
- Travellers in Station Road & Fence Blocking Footpath – This item was discussed under *Minute ref: 19/096/b*
- Speed Indicator Device – Clerk is obtaining more information. **Action Clerk**
- Planter obstructing road in Townsend – This item is ongoing **Action Clerk**
- NatWest Signatories – The Clerk said NatWest do not have the forms in branch and as she is not a signatory NatWest will not give her the information over the telephone. Cllr Saint agreed to contact the bank. **Action Cllr Saint**
- Wash Lane clearance and grass cutting around village stones and verges - Cllr Littlefield confirmed the weeds needed clearing in Wash Lane from the village hall to Middle Street. **Action Clerk**
- Advertise vacant allotment plots – It was agreed to place an advert in the magazine. **Action Cllr Gihon**

- Councillor training dates – The Clerk will find out the dates and email councillors **Action Clerk**

19/099 RECREATION GROUND PAVILION PROJECT:

A report had been circulated to councillors. The Clerk reported that the planning officer is not supportive of the proposed revised position. Whilst it is not visible from Montacute House there is still the wider setting issues of the recreation ground and St Michaels Tower and would not be in keeping with Local Planning policies and the NPPF. The planning officer has suggested moving the proposed pavilion next to the hedge near the car park which would give it an unobtrusive presence.

Cllr Saint said she was trying to get in touch with the Trust to arrange a meeting to discuss these new suggestions and the Clerk has asked the architect and the planning officer to attend. Cllr Saint asked councillor for their opinions on the proposed change.

19/100 HIGHWAYS:

Cllr Saint reported that she and Cllr Inglett had met with a Highways officer regarding the line marking around the village. The officer said that he did not think it would be appropriate to put stones etc. around the visibility splay of Back Lane but would put double yellow lines around the junction into Yeovil Road. He also said that the bus stop needed re-painting, as do the white lines in front of the school entrance. Double yellow lines will be painted in Townsend at the school exit.

Cllr Saint said the officer also agreed to extend the double yellow lines in South Street and will mark out the bus stop in St Michaels View. It was agreed for the Clerk to submit an order to Highways.

Action Clerk

Cllr Gihon said the double yellow lines at the top of Station Road into St Michaels View were very successful. However, she thought that the lower part of Station Road needed more signage to warn vehicles of pedestrians in the road. The Clerk said she would contact Cllr Keating to find out whether this would be possible.

Action Clerk

(The PSCO entered the meeting)

Cllr Saint said as SCC are reluctant to cut the verges back, she has obtained a quotation for the parish council to get the verges from Odcombe Lodge into the village and opposite the A3088 slip road cut back. The quotation was from Cary Traders at a cost of £272 excl. VAT.

Proposed: Cllr J Folkard

Seconded: Cllr Gihon

agreed unanimously

Cllr Warry asked whether the brown amenities sign could be replaced. The Clerk agreed to contact Highways

Action Clerk

The PCSO gave his report. There had been an incident on the recreation ground where bottles and rubbish had been strewn around. Some of the bottles had broken and the glass was embedded in the grass. The PCSO said this was being followed up as he had received a similar report from Stanchester Academy. He also said that he would target patrols to go around in the evening when these incidents are occurring.

A discussion was held, and it was agreed to ask the handyman to remove the seats by the Cedar tree.

Action Clerk

(The PCSO left the meeting)

19/101 GROUND MAINTENANCE:

Cllr Saint said that she would like to see the village tidied up and suggested putting some planters by the village stones and to ask the village organisations to sponsor other planters around the village. It was agreed that the Clerk would find out the cost of planters and to put a piece in the magazine. It was also agreed that councillors would contact the various organisations.

Cllr Warry said that the wording on the village hamstone signs needed repainting.

Cllr Saint said that Stoke sub Hamdon parish council are holding a meeting on 27th June to discuss the possibility of an 'economy of scale' ground maintenance contract and that she would attending.

19/102 WORKING PARTIES REPORTS:

19/102/a Allotments

Cllr Gihon gave her report on the allotments. Cllr Gihon said that because of the recent break ins and vandalism she thought it would be prudent to secure the entrances. This would mean blocking off the access through the hedge in Mason Lane and padlocking the main entrance gates. It was agreed to do this and provide each allotment holder with a key. **Action Cllr Gihon**

Proposed: Cllr Littlefield Seconded: Cllr J Folkard agreed unanimously

Cllr Gihon said that in order to encourage new allotment holders she would like to get the vacant plots ploughed. Cllr Gihon said she has already approached someone to do this at £20 per plot. The Clerk expressed her concerns about the repeated cost of this especially if a plot does not get worked. A discussion was held, and it was agreed that this would be a one-off job. **Action Cllr Gihon**

Proposed: Cllr J Folkard Seconded: Cllr Mansi agreed unanimously

Cllr Gihon said that she and Cllr Harper had made some alterations to the tenancy agreement which will be discussed at the next meeting. The Clerk again raised some concerns and said she needed to see these changes prior to the next meeting as the tenancy agreement must comply with the Allotment Act 1922 and 1950 would need to be checked before implementing. Cllr Gihon agreed to forward a copy of the amended agreement. **Action Cllr Gihon**

19/102/b **National Trust**

Cllr Littlefield said that the vegetation at 18 Wash Lane needs cutting back. It was agreed for this to be added to the list for the National Trust **Action Cllr Folkard**

19/102/c **Street Lighting**

Cllr Folkard said she there was nothing to report

19/102/d **Speedwatch**

The Clerk said that she had received an email from a resident volunteering to man the Speedwatch. Unfortunately, there had been no other offers. It was agreed to put the article in the magazine again. **Action Clerk**

19/102/e **Triangle Trust**

Cllr Warry said that the stall at Stoke sub Hamdon May Fayre made £150 for the Triangle Trust.

19/102/f **Recreation Ground**

Cllr Saint said that the council needed to make a resolution on the play equipment so that the s.106 application can be submitted. Also, the National Trust needs to be consulted on what equipment is acceptable.

A report on the quotations had been circulated to all councillors. Quotes had been received from Playdale, Tayplay and Wicksteed Leisure for a Cone Climber and 3 small Wig Wams. Both Tayplay and Wicksteed Leisure had not quoted for the Wig Wams. The total prices for the equipment were:

- | | |
|--|------------|
| • Playdale | £14,554.40 |
| • Tayplay (using Wet Pour surfacing) | £ 6,757.00 |
| • Tayplay (using Loose Fill surfacing) | £ 5,267.00 |
| • Wicksteed Leisure | £11,000.00 |

It was agreed to accept the Playdale quotation as they were the only company to quote for both pieces of equipment.

Proposed: Cllr Harper Seconded: Cllr Gihon agreed unanimously

It was also agreed to discuss the equipment with the National Trust before submitting the funding application.

19/102/g **Footpaths**

It was reported that footpath Y17/12 was impassable. It was agreed to report this to Rights of Way. **Action Clerk**

19/102/h **Other**

Nothing declared

HMRC	PAYE	£ 92.98	Chq 1562
Brynley Andrews Associates	Amended Tree Report	£ 50.00	Chq 1563
	Sub Total	£ 324.94	

Proposed: Cllr J Folkard Seconded: Cllr Gihon agreed unanimously

19/105/c Other

The Somerset Playing Fields Association subscription was due to be renewed. The Clerk said this would at a cost of £15 p.a. It was agreed to renew the subscription

Proposed: Cllr Mansi Seconded: Cllr Gihon agreed unanimously

19/106 PLANNING:

19/106/a Planning Information

No report given.

19/106/b Parish Planning Working Party Feedback on Applications:

19/01306/HOU – removal of pitched glazed conservatory roof and replacement with a fibreglass flat roof including a projecting canopy element – Greenwoods, Townsend, Montacute TA15 6XH –

There were no observations or objections

19/01429/TCA – application to carry out tree works within a conservation area – 3 The Borough, Montacute TA15 6XB – Parish Council does not need to comment on this application

19/106/c Planning Decisions and Reports

i. Decisions

19/00680/FUL & 19/00681/LBC – Alterations and the erection of glass extension to rear of property. Alterations and conversion of existing garage to garden room including insertion of 3 no. rooflights and installation of solar panels – 21 The Borough, Montacute TA15 6XB – Approved.

19/01404/TCA – notification of intent to carry out tree surgery works to 11 trees (hedge) within a Conservation Area – Sunnydell, 28a Townsend, Montacute TA15 6XH - Approved

ii. Reports

18/04084/FUL – Erection of new pavilion – Montacute Recreation Ground, Montacute Road, Montacute – Awaiting decision

19/107 CORRESPONDENCE:

19/107/a Ham Hill Country Park National Lottery Project

The Clerk reported that the SSDC's countryside team at Ham Hill are developing an application to the National Lottery's Heritage Fund for Ham Hill Country Park to improve the facilities on the hill and have invited councillors to attend a Stakeholders Workshop on Monday 15th July. The workshop will be an opportunity to discuss and develop ideas for the project. The Clerk said that this is being held on the same day as the parish council meeting and asked as the majority of Ham Hill is within Montacute parish boundary whether councillors want to move the parish council meeting date so that representatives could attend the workshop. It was agreed to move the meeting to the 8th July.

Proposed: Cllr Harper Seconded: Cllr Gihon agreed unanimously

19/107/b 75th Anniversary VE Day – 8th May 2020

A letter has been received outlining the plans for the VE Day 75 celebrations. Formal events are being planned by SSAFA (the Armed Forces Charity) across the UK and SSAFA have asked for town and parish councils to join in. A discussion was held, and councillors suggested holding a street party in the Borough and to involve all the organisations, clubs etc. in the village to take part. It was agreed to set up a working party headed by the parish council and to put an article in the magazine asking for help to plan the event.

Action Clerk

19/108 MEMBERS' REPORTS:

Cllr R Folkard said the roof to the 'brown' hut on the recreation ground was leaking and stated that the council need to get it re-felted. It was agreed to get quotes. **Action Clerk**

Proposed: Cllr Littlefield Seconded: Cllr R Folkard agreed unanimously

19/109 ITEMS FOR FUTURE AGENDAS:

None declared.

19/110 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 10.00pm. The next meeting will be held on Monday, 8th July 2019 in the Village Hall at 7pm.