

# MONTACUTE PARISH COUNCIL



24 High Street, Stoke sub Hamdon, TA14 6PS  
Tel: 01935 822455, e-mail: clerk\_montacutepc@hotmail.co.uk  
Chairman: Mrs Christine Saint Parish Clerk: Mrs Sarah Moore

## All Council Meetings are open to the Public and Press

12<sup>th</sup> June 2024

To: All Members of Montacute Parish Council

Dear Councillor,

You are summoned to the meeting of Montacute Parish Council on **Wednesday 19<sup>th</sup> June 2024 at 7.30pm** at the Village Hall. The meeting will consider the items set out below.

*SMoore*

**Sarah Moore**  
Parish Clerk

At the beginning of the meeting there will be a public session to enable the electorate of Montacute to ask questions and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

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## AGENDA

- 24/067 APOLOGIES FOR ABSENCE**  
Acceptance of reasons offered, where applicable
- 24/068 DECLARATIONS OF INTEREST**  
Members to declare any interests they may have in agenda items that accord with the requirements of the Council's Code of Conduct
- 24/069 PUBLIC SESSION**  
Members of the public may raise any appropriate matter for report
- 24/070 UNITARY COUNCILLORS**  
Mike Hewitson & Oliver Patrick
- 24/071 MINUTES OF PREVIOUS MEETING**  
Approval and Signature
- 24/072 MATTERS ARISING FROM MINUTES**  
Review of Actions List
- 24/073 SPORTS & LEISURE**  
**Play Area & Recreation Ground**  
Monthly Inspection Report  
**Recreation Ground Pavilion Project – Progress Report**  
**Any Other Issues**
- 24/074 VILLAGE ENVIRONMENT**  
**Allotments**  
**Crime & Anti-Social Behaviour**  
**Footpaths**  
**Ground Maintenance**  
**Highways & Transport**  
Speedwatch Report  
**National Trust**  
**Street Lighting**

**Triangle Trust**  
**Any Other Issues**  
**MEMBERS' & CLERK'S REPORTS**  
**FINANCE**

24/075  
 24/076

Matters for Report:

Monthly Bank Reconciliation for 31.05.24  
 HugoFox's monthly invoice for £23.99 paid by direct debit  
 National Trust's monthly invoice of £29.17 payable by direct debit  
 National Trust's annual invoice of £300.00 for the Borough Car Park payable by direct debit

For Resolution

Invoice paid 31.05.24

Zurich Municipal	PC Insurance		£ 804.46
		Total	£ 804.46

Invoices Payable:

Sarah Moore	May Expenses		£ 237.16
Evis Ground Maintenance	Grass Cutting – May		£ 575.54
Somerset Council	Lengthsman - May		£ 532.80
Pinnacle Accountancy			
Services (SW) Ltd	Internal Audit 2023/24		£ 144.00
HMRC	PAYE Period 1 – 3		£ 346.00
Terry Harper	Reimbursement for Materials for Internal Work for the Pavilion		£ 4,482.45
Christine Saint	Reimbursement for Litter Picks & Hi-Viz Vests		£ 42.57
		Total	£ 6,360.52

Other:

To approve the writing off of an uncashed cheque that is over six months old  
 To ratify the approval of the parish council insurance  
 To approve the Annual Governance Statement for 2023/24  
 To approve the Annual Accounting Statement for 2023/24

24/077

**PLANNING**

Parish Planning Working Party Feedback on Applications:

**24/00750/FUL** – conversion of existing agricultural building to create a single dwelling with garaging and associated works as well as demolition of existing buildings – Land at Icicle Barn, Lower Town, Montacute  
**24/01265/CLB** – application for a Certificate of Lawfulness of proposed works to a listed building for replacement windows – 24 The Borough, Montacute TA15 6XB

Planning Decisions and Reports

Decisions:

No decisions

Reports:

**21/03731/FUL & 21/03732/LBC** – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let

**24/00125/COU** – change of use of land to extend the residential curtilage of the property Lochindorb – Lochindorb, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ

24/078

**GOVERNANCE**

24/079

**CORRESPONDENCE**

24/080

**ITEMS FOR FUTURE AGENDAS**

24/081

**DATE OF NEXT PARISH COUNCIL MEETING**

Wednesday, 17<sup>th</sup> July 2024

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.