

**MINUTES OF MONTACUTE PARISH COUNCIL**  
**MONTHLY MEETING HELD ON**  
**MONDAY 18<sup>TH</sup> OCTOBER 2021**  
**IN THE VILLAGE HALL**



**21/106/a      PRESENT:**

**Members:** Mrs C Saint (Chairman), Mrs A Gihon (Vice Chairman), Mr B Bevan-Davies, Mrs J Folkard, Mr R Folkard, Mr M Myram, Mr D Warry and Mrs M Wilson

**Others:** Mrs S Moore (Clerk), Mr Tony Capozzoli (District Councillor), Mr M Keating (County Councillor) and 2 members of the public

**21/106/b      APOLOGIES:**

Mr J Davies and Mr R Littlefield

**21/107      DECLARATIONS OF INTEREST**

Cllr Saint declared an interest in matters relating to the Village Hall

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust, and the Village Hall

Cllr Bevan-Davies declared an interest in matters relating to the Village Magazine.

Cllr Littlefield declared an interest in matters relating to the Village Hall

**21/108      PUBLIC SESSION**

A resident raised concerns about a new resident who had anti-social tendencies. Cllr Saint said that she had spoken with the immediate neighbours and the Clerk has written to Abri Housing on the neighbours' behalf. Cllr Saint said that the Parish Council have no powers in matters of this nature and any disturbances should be reported to the police and the housing association.

*(Cllrs Keating & Warry entered the meeting)*

Cllr Capozzoli said any issues can be reported to the Housing Officer at Petters Way.

A resident said that he was having difficulty turning into his driveway due to the parking in Middle Street and asked if the double yellow lines either side of Wash Lane could be extended. It was agreed to add this item to the Highways report.

**Action Cllrs Littlefield & Bevan-Davies**

**21/109      DISTRICT & COUNTY COUNCILLORS**

**21/109/a      District Councillor**

Cllr Capozzoli said the phosphates issue was still ongoing, so some planning applications will be delayed.

Cllr Capozzoli reported that it is possible that the elections will be held next year and with the change to a unitary authority this could mean a boundary review.

A discussion was held on the travellers at the bottom of Station Road regarding housing, a legal right to the land and environmental health issues.

*(Cllr Capozzoli left the meeting)*

**21/109/b      County Councillor**

Cllr Keating's report had been circulated to councillors.

Cllr Keating reported on the unitary authority and explained about Local Community networks. He said it was possible the Boundary Commission will intervene which may defer elections.

Cllr Keating said there had been a bus service review and the results should be through within the next 6-9 months.

*(Cllr Keating left the meeting)*

**21/110      MINUTES OF PREVIOUS MEETING**

It was RESOLVED to approve and sign the Minutes of the September Parish Council meeting.

**21/111      MATTERS ARISING FROM MINUTES**

Review of Actions List

- Highway Issues: Cllrs Littlefield & Bevan Davies are to draw up a Highway report to present to the Highways Department. **Action Cllrs Littlefield & Bevan Davies**
- Travellers in Station Road: This was discussed under *Minute ref: 21/109/a*.
- Mobile Phone Mast: The Clerk said she had received some information from SALC regarding a scheme to improve mobile phone coverage in rural parts of Devon and Somerset. It was agreed to put this in the village magazine. **Action Clerk**
- Reinstatement of Fingerpost: No update has been received from the contractor, so it was agreed to chase them. **Action Clerk**
- Fenced Off Land at the Bottom of Allotments: No update has been received from the contractor, so it was agreed to chase them. **Action Clerk**

## **21/112 SPORTS & LEISURE**

### **21/112/a Play Area & Recreation Ground**

The Clerk said an inspection was conducted in September and there were no changes to the surfaces in the play area or any new risks. An inspection has not yet been conducted for October. The Clerk said she had applied for funding under the Co-Op Local Community Fund to go towards the cost of new fencing for the play area, but the application was unsuccessful. A discussion was held and Cllr R Folkard agreed to measure the fence area and the Clerk would get some quotes.

**Action Cllr R Folkard & Clerk**

### **21/112/b Recreation Ground Pavilion Project – Progress Report**

The Clerk said she had received the planning approval which is subject to 5 Conditions and has contacted the National Trust to arrange a meeting to discuss these Conditions.

The Clerk said the Working Group need to arrange a meeting to discuss obtaining updated quotes, finance etc.

**Action Pavilion Working Group**

The Clerk also mentioned that she has been in touch with the new community funding officer at SSDC to discuss s.106 funding possibilities.

**Action Clerk**

### **21/112/c Any Other Issues**

Councillors discussed holding a village event for the Queen's Platinum Jubilee on 3<sup>rd</sup> June 2022. It was agreed to form a working party and to put an article in the village magazine.

**Action Clerk**

## **21/113 VILLAGE ENVIRONMENT**

### **21/113/a Allotments**

Cllr Gihon said an allotment holder had left their plot and had not yet been reimbursed for their plot deposit or key deposit and asked if the payment could be added to the list at this meeting. This was agreed.

**Action Clerk**

The Clerk said she has asked the 'tree team' at SSDC to quote for the lifting of the trees along the fence line next to the link road.

### **21/113/b Crime & Anti-Social Behaviour**

No report received.

### **21/113/c Footpaths**

Cllr Saint said the new PPLO has walked  $\frac{3}{4}$  of the footpaths in the parish and will give a report at next month's meeting.

### **21/113/d Ground Maintenance**

The Clerk said a meeting had not been set up with the groundsman as Cllr Saint was unable to attend. It was agreed to organise this. Cllr J Folkard gave the Clerk a report on the grass cutting.

**Action Clerk**

### **21/113/e Highways & Transport**

#### **i. Electric Car Charging Points:**

The Clerk said a resident has stated that many households with off-street parking are able to install their own home charger points and asked how residents who only have 'on-street parking' charge their electric cars. Also, as the majority of the village is in a conservation area what is proposed by either SSDC or SCC to provide public charging facilities. It was agreed to contact SSDC.

**Action Clerk**

#### **ii. SID Update:**

The Clerk said the SID information has been downloaded as this needs to be done prior to the SID being moved. It was agreed to obtain a quote for Chapter 8 training for Cllr Myram so that he would be able to move the SID rather than the lengthsman.

**Action Clerk**

#### **iii. Traffic Cones:**

It has been noted that residents had been using police cones to stop people parking outside their houses near the church, in Townsend, Middle Street and in South Street. It was agreed to contact the PCSO and to put an article in the village magazine. **Action Clerk**

iv. Speedwatch:

Cllr Myram said the police have approved three sites in the village where the Speedwatch team can operate from. He said the police will be giving a presentation to the volunteers and some roadside training.

**21/113/f National Trust**

The Clerk had circulated the amended response to the comments on the National Trust's Management Plan. This was approved and it was agreed to send this to the National Trust.

**Action Clerk**

Cllr J Folkard was asked to thank the National Trust for cutting back the hedge to the orchard in Yeovil Road and to ask them if they could cut back the area where the cars park. **Action Cllr J Folkard**

**21/113/g Street Lighting**

Cllr Folkard said there was nothing to report

**21/113/h Triangle Trust**

Cllr Warry said the Triangle Trust were yet to hold their meeting and would give a report at next month's meeting. **Action Cllr Warry**

**21/113/i Any Other Issues**

The Clerk said at the last meeting councillors were asked to consider what groups/activities in the village could benefit from the Somerset County Council Health & Wellbeing grant. The only suggestion made was towards First Aid Classes.

**21/114 MEMBERS' & CLERK'S REPORTS**

The Clerk asked whether the defibrillator needed any new pads or battery. Cllr Saint agreed to contact the village's monitoring officer and report back. **Action Cllr Saint**

Cllr Saint asked whether the lengthsman could clear the large amount of mud that has been washed down along Yeovil Road and to contact Highways about the blocked drain by the school in Ladies Walk. **Action Clerk**

**21/115 FINANCE**

**21/115/a Matters for Report:**

i. Monthly Bank Reconciliation

The Clerk gave the monthly bank reconciliation as of 30<sup>th</sup> September 2021:

|                           |                   |
|---------------------------|-------------------|
| Current Account           | £ 250.00          |
| Business Reserve Account  | £54,771.59        |
| Pavilion Reserve Account  | £21,265.02        |
| <b>Total</b>              | <b>£76,286.61</b> |
| Outstanding Deposits      | £ 0.00            |
| Less Outstanding Cheques  | £ 2,646.06        |
| <b>Total as Cash Book</b> | <b>£73,640.55</b> |

Ring-Fenced Amounts

|                             |                   |
|-----------------------------|-------------------|
| Sports Pavilion             | £38,130.97        |
| Play Equipment              | £4,241.42         |
| Allotment New Plot Deposits | £475.00           |
| Allotment Gate Key Deposits | £440.00           |
| Defibrillator Accessories   | £186.50           |
| Fingerpost Donations        | £635.00           |
| Spring Bulbs                | £100.00           |
| <b>Total</b>                | <b>£44,208.89</b> |

**Budget Working Capital £29,431.66**

ii. Quarterly Budget Comparison

The Clerk gave the budget comparison and stated there were a couple of areas that were slightly over budget but overall, the parish council spend was either on target or under budget at the halfway point in the year

**21/115/b** For Resolution

i. Invoices Payable:

|                    |   |          |          |
|--------------------|---|----------|----------|
| Sarah Moore        | September Expenses                      | £ 123.77 | Chq 1694 |
| Evis               | Ground Grass Cutting September          | £ 388.88 | Chq 1695 |
| Maintenance        |   |          |          |
| HMRC               | PAYE Period 4-7                         | £ 391.60 | Chq 1696 |
| Mr & Mrs S McLaren | Return of Allotment Plot & Key Deposits | £ 35.00  | Chq 1697 |
|                    | Total                                   | £ 939.25 |          |

It was RESOLVED to approve the payments.

ii. Other:

None declared.

**21/116** **PLANNING**

**21/116/a** Planning Information

None declared.

**21/116/b** Parish Planning Working Party Feedback on Applications:

**21/02914/TCA** – notification of intent to carry out Tree Surgery Works to no. 2 trees within a conservation area – Montacute House, Bishopston, Montacute TA156XP – Parish Council is not required to consult

**21/03053/TCA** – notification of intention to fell no. 1 tree within a conservation area – 23 Townsend, Montacute TA15 6XH – Parish Council is not required to consult. Application permitted.

**21/116/c** Planning Decisions and Reports

i. Decisions:

**21/01367/HOU** – Summer house in rear garden – 37 Bishopston, Montacute TA15 6UX – Approved

**21/00195/FUL** – erection of a new pavilion, re-submission of 18/04084/FUL – Montacute Recreation Ground, Montacute Road, Montacute – Approved subject to 5 Conditions

ii. Reports:

**20/00991/OUT** – Outline application with all matters reserved save for access for the residential development of land for up to 30 no. dwellings – Land at Mason Lane, Montacute – Awaiting Decision. No published progress from last month.

**21/117** **GOVERNANCE**

i. Emergency Plan

The Clerk said she had prepared a draft Emergency Plan for councillors to consider. This plan is something that also needs community involvement. It was agreed to discuss this at the next meeting.

ii. Items for Approval at the October Meeting

It was agreed to defer the draft policies circulated to councillors for consideration and approval at the September meeting until the November meeting

**21/118** **CORRESPONDENCE**

No correspondence received

**21/119** **ITEMS FOR FUTURE AGENDAS**

None declared

**21/120** **DATE OF NEXT PARISH COUNCIL MEETING**

There being no further business, the meeting was closed at 21.45pm. The next parish council meeting will be held in the village hall at 7pm on Monday, 15<sup>th</sup> November 2021.