

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 8TH JULY 2019 IN THE VILLAGE HALL

19/111/a PRESENT:

Members Mrs C Saint (Chairman), Mrs A Gihon (Vice Chairman), Mrs J Folkard, Mr R Folkard, Mrs K Harper, Mr M Inglett, Mr R Littlefield, Mr D Warry and Mrs M Wilson

Others: Mrs S Moore (Clerk), Mr Tony Capozzoli (District Councillor), Mr Paul Rowsell (District Councillor), Mr M Keating (County Councillor) and 2 members of the public

19/111/b APOLOGIES:

Mrs J Kelly and Mrs M Mansi

19/112 DECLARATIONS OF INTEREST:

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust and the Village Hall,

Cllr Harper declared an interest in matters relating to the Village Hall and the W.I.

Cllr Littlefield declared an interest in matters relating to the Village Hall,

Cllr Saint declared an interest in matters relating to the Village Hall

19/113 PUBLIC SESSION:

A resident asked how many people had volunteered for the CSW. The Clerk replied there were 3 altogether but more were needed. The residents mentioned that the signage near the church was either dirty or loose. Cllr Inglett said that organise the cleaning and repair of the signage. The resident also commented that the area in front of the church needed resurfacing and Cllr Inglett also agreed to inspect this.

Action Cllr Inglett

19/114 DISTRICT & COUNTY COUNCILLORS:

19/114/a Cllr Capozzoli:

Cllr Capozzoli said the Area East meeting will be held on Wednesday, 10th July. He thanked the Chairman and the Clerk for attending the networking session and said that it was a positive meeting where the 11 parishes within the NIST Ward could get together.

Cllr Capozzoli commented on the remarks made in the Public Session and said that there are not enough volunteers from the village then it may be possible to amalgamate the CSW team with another parish.

19/114/b Cllr Keating:

Cllr Keating's report had been circulated to all councillors.

Cllr Keating said the Yeovil Western Corridor roadwork had now been completed and asked for some feedback.

He said that the fence had been removed from the footpath at the bottom of Station Road and this had been turned into a dog pen. Cllr Keating asked for any incidents of anti-social behaviour in this area to be reported to him.

Cllr Warry asked when Somerset County Council were going to cut the verges and was told that this work would not be carried out as frequently as before and would not be done until August. If the parish wish for more than one cut then this would need to come out of the parish's budget. It was agreed to discuss this in November to decide whether to get the verges cut back in May.

Cllr J Folkard asked whether the 20mph speed limit was going to be extended to take into account St Michaels View and Cllr Keating said speed testing would need to be carried out by SCC and the request for the extended limit would need to go on the next Small Improvement Scheme proposals.

Cllr Gihon commented on the danger to pedestrians because of speeding traffic along Lower Town and Station Road as there are no pavements. It was agreed for the Clerk to ask SCC about signage/lines along this stretch of road.

Action Clerk

19/115 MINUTES OF PREVIOUS MEETING:

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Harper Seconded: Cllr Gihon 5 agreed; 2 abstained

(Cllr Keating entered the meeting)

Cllr Keating's report is minuted under *Minute ref: 19/114/b*.

(Cllr Warry entered the meeting)

Cllr Saint asked Cllr Keating if he anything to add to his report - see *Minute ref: 19/114/b*.

(Cllr Keating left the meeting)

19/116 MATTERS ARISING FROM MINUTES:

19/116/a Review of Actions List

(Cllr Rousell left the meeting)

- Removal of Gas Supply to Recreation Ground Huts: It was confirmed that the gas supply had already been disconnected from the point in the road
- Play Area – apply for community grant: Details of the play equipment have been submitted to the National Trust for approval.
- Allotments and Outstanding Rents: The Clerk and Cllr Gihon will arrange to meet.

Action Clerk & Cllr Gihon
- Speed Indicator Device: Some quotes have been received, waiting for further information

Action Clerk
- SALC Training Dates for Councillors: The Clerk will check when the training sessions will be available.

Action Clerk
- Play Inspection Quotes: The Clerk reported she had received prices from the following:
 - i) RoSPA - £150
 - ii) The Play Inspection Company - £55 which includes a risk assessment
 - iii) Wicksteed Leisure - £45 for the inspection and £15 for the risk assessment

A discussion was held, and it was agreed to accept the Wicksteed quotation

Proposed: Cllr Gihon Seconded: Cllr Warry agreed unanimously

- Weeds in Wash Lane: The groundsman had cleared the weeds from Middle Street to the village hall but weed clearance is required from the village hall to Bishopston. Cllr Saint agreed to contact the groundsman.

Action Cllr Saint

19/117 RECREATION GROUND PAVILION PROJECT:

Cllr Saint said a site meeting has been arranged for Friday 12th July with the National Trust, the SSDC Planning Officer and the Architect to discuss the proposed new site for the pavilion. It was agreed that Cllrs Saint, Gihon and Littlefield along with the Clerk would attend. Cllr Capozzoli said that he and Cllr Hull would also attend. Cllr Saint said the planning officer has suggested moving the pavilion away from the line of trees and siting it against the south west side of hedge line adjacent to the car park. There was a majority agreement for this site.

The Clerk said she has received the revised Heads of Terms for the new recreation ground lease. Details of these had been previously circulated to councillors. The Clerk asked for a resolution that the wording was now acceptable.

(Cllr Capozzoli left the meeting)

Proposed: Cllr Gihon Seconded: Cllr Inglett agreed unanimously

19/118 HIGHWAYS:

It was reported that the weed clearance on the footpath to the A3088 link-road had not been done. Cllr Inglett agreed to chase this issue. **Action Cllr Inglett**

Cllr Inglett said that the 20mph was not working along Yeovil Road because the road was too wide. He suggested reducing the road width in certain places. Cllr Saint said when the 20mph survey was carried out this was suggested and the majority of residents voted against it. It was agreed to chase the PCSO regarding the motorcycle speedwatch. **Action Clerk**

19/119 GROUND MAINTENANCE:

Cllr Saint reported that she and the Clerk met with the Chairman of Stoke sub Hamdon Parish Council, the Chairman of Stoke sub Hamdon Sports and Recreation Trust and another councillor from Stoke sub Hamdon to discuss the possible amalgamation of the ground maintenance contracts. This was an initial discussion to see whether creating an 'economy of scale' contract would be feasible. It had been agreed to send the draft contract to the existing contractors to ascertain whether they would consider such a sizeable contract.

19/120 WORKING PARTIES REPORTS:

19/120/a Allotments

Cllr Gihon said that she and Cllr Harper had visited South Petherton allotments and commented that these are extremely well managed.

Cllr Gihon said the gaps in the hedge have now been filled and the gate nearest the link-road has been padlocked. Cllr Gihon said she needed to get a chain and padlock for the main gate and keys for all allotment holders. She suggested the allotment holders are charged a £10 deposit for a key which would be refundable when the person vacates their plot and asked the Clerk to prepare an agreement letter which will be given to the allotment holders with their keys.

Cllr Warry suggested getting extra padlocks in case one gets mislaid.

It was agreed that Cllr Gihon would get the locks and keys.

Action Cllr Gihon & Clerk

Proposed: Cllr J Folkard Seconded: Cllr Wilson agreed unanimously

Cllr Gihon reported there had been thefts of water butts which have been reported to the police and the police have recommended installing a higher fence around the site.

Cllr Gihon also gave details of how many vacant plots there were and what maintenance is being carried out throughout the site. Cllr Harper's husband has been helping with the maintenance and it was agreed to send him a thank you letter. **Action Clerk**

19/120/b National Trust

Cllr J Folkard said has not been given an out of hours/emergency contact number for the National Trust. It was agreed to ask for this at the site meeting.

Cllr Gihon said it was overgrown around the sheep wash so much so that you are unable to see the wall. Cllr Saint commented on the bad condition of the orchard in Yeovil Road and the hedge in Back Lane. **Action Cllr J Folkard**

19/120/c Street Lighting

Cllr J Folkard said she there was nothing to report

19/120/d Triangle Trust

Cllr Warry said there was nothing to report.

19/120/e Recreation Ground

No report given.

19/120/f Footpaths

No report given.

19/120/g Other

Nothing declared

19/121 CHAIRMAN'S ANNOUNCEMENTS:

Cllr Saint said the residents in Townsend to Fulfitt Terrace need to cut back the weeds and foliage overhanging from their gardens as it is causing an obstruction.

Cllr Saint said the defibrillator training was on Saturday, 27th July and asked councillors to contact organisations/business around the village.

(Cllr Inglett left the meeting)

Councillors were given a list of who to contact and the Clerk confirmed there was 16 places available on the training session.

(Cllr Inglett re-joined the meeting)

19/122 CLERK'S REPORT:

No report given

19/123 FINANCE:

19/124/a Matters to Report

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 30th June 2019:

Current Account	£ 250.00
Business Reserve Account	£63,786.50
Pavilion Reserve Account	<u>£21,219.78</u>
Total	£85,256.28
Less Outstanding Direct Debits	368.33
Less Outstanding Cheques	<u>£ 5,461.21</u>
Total as Cash Book	£79,426.74

Ring-Fenced Amounts

Sports Pavilion	£29,133.73
Play Equipment	£10,649.00
Spring Bulbs	<u>£ 100.00</u>
Total	£39,882.73

Unallocated Money

£39,544.01

ii. Quarterly Budget Comparison

iii. The Budget Comparison report had been circulated to councillors. This budget report covers the first quarter of the financial year. Parish Council spending in the first quarter was under budget.

iv. National Trust Invoice – Borough Lease £300 paid via Direct Debit

The Clerk reported the annual invoice for the lease on the Borough car park had been received. The invoice was for £300 and will be paid by direct debit.

v. Grant Received from Carnival Committee towards the Defibrillator

The Clerk said cheque had been received from the Carnival Committee for £1,600 which is to go towards the defibrillator in the Borough.

19/123/b Cheques for Signature

Sarah Moore	Reimbursements & Expenses for June	£ 103.00	<i>Chq 1564</i>
Somerset Playing Fields Association	Subscription Renewal	£ 15.00	<i>Chq 1565</i>
HMRC	PAYE Period 1-4	£ 370.20	<i>Chq 1566</i>
Pinnacle Accountancy Services	Internal Audit	<u>£ 120.00</u>	<i>Chq 1567</i>
	Sub Total	£ 608.20	

Proposed: Cllr Gihon

Seconded: Cllr Harper

agreed unanimously

It was agreed that Cllrs J Folkard, Mansi and Wilson would be made signatories. The Clerk agreed to get the appropriate forms.

Action Clerk

19/127 ITEMS FOR FUTURE AGENDAS:

None declared.

19/128 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 9.45pm. The next meeting will be held on Monday, 16th September 2019 in the Village Hall at 7.15pm.