

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON WEDNESDAY 19TH JULY 2023
IN THE VILLAGE HALL



	Action
<p>23/095/a <u>PRESENT:</u> Members: Mrs C Saint (Chairman), Mr A McFarlane (Vice Chairman), Mr J Davies, Mr T Harper, Mr M Myram Mr B Owen, and Mr D Warry Others: Mrs S Moore (Clerk), Mr Mike Hewitson (Unitary Authority Councillor), Mr Oliver Patrick (Unitary Authority Councillor) and one member of the public 23/095/b <u>APOLOGIES:</u> Mrs L Drayton and Mrs S Richings</p>	
<p>23/096 <u>DECLARATIONS OF INTEREST</u> Cllr McFarlane declared an interest in planning applications 21/03731/FUL & 21/03732/LBC</p>	
<p>23/097 <u>PUBLIC SESSION</u> No comments were made</p>	
<p>23/098 <u>UNITARY COUNCILLORS</u> The Coker Newsletter had been circulated to councillors. Cllr Saint read out a statement about the meeting between Highways, the National Trust, All Saints School and the Parish Council regarding parking issues in Yeovil Road, and Cllr Patrick's subsequent social media posts about this and other issues in the village. <i>(Cllr Warry entered the meeting)</i> Cllr Patrick defended his social media posts, but councillors expressed their concerns that he did not give them the opportunity to discuss the outcome of the meeting with the rest of the parish council and that he appeared to be making decisions on matters which the parish council are required to pay for. There were also concerns about Cllr Patrick's comments about the situation in Yeovil Road being exaggerated and that the risk outside the school is acceptable after only visiting the area for half an hour on one day. A member of the public was invited to comment. They said that as a resident of Yeovil Road, they can confirm that the situation is not exaggerated and said at no point did Cllr Patrick take the time to speak to any residents in Yeovil Road to gauge their opinions. Cllr Patrick apologised to the Parish Council and agreed that he would work with the Parish Council in the future. <i>(Cllr Hewitson entered the meeting)</i> The A30 closure is scheduled between 22nd July and 3rd September A discussion was held about verge cutting and where to find the interactive map which shows the cutting schedule. There will be no refuse bin strike as employees pay is being negotiated with the unions. There are staff shortages at Streetscene so there has been a delay with the dog bins being emptied. <i>(Cllrs Hewitson & Patrick left the meeting)</i></p>	
<p>23/099 <u>MINUTES OF PREVIOUS MEETING</u> It was RESOLVED to approve and sign the Minutes of the June Parish Council meeting.</p>	
<p>23/100 <u>MATTERS ARISING FROM MINUTES</u> Review of Actions List</p>	

<ul style="list-style-type: none"> • Pavilion: s106 application is ongoing and cannot be submitted until all the new quotes have been received. • Play Area: the top wire on the chain-link fence needs replacing. This item is ongoing • Highway Issues: information to be sent to Cllrs Hewitson & Patrick • Overgrown footpaths: the path from Batemore and alongside Hollow Lane is private property • Hopscotch are in the play area needs repainting. • Play Equipment: Clerk to check who originally supplied the rope pull • Movement of the Speed Indicator Device. Cllr Myram will be meeting the lengthsman on 27th July. 	<p>Clerk</p> <p>Cllr Harper Clerk</p> <p>Cllr Harper Clerk</p> <p>Cllr Myram</p>
<p>23/101 SPORTS & LEISURE</p> <p>23/101/a Play Area & Recreation Ground</p> <p>i. <u>Play Area</u> Cllr Richings gave her play area inspection report. There were a couple of areas to monitor, a small amount of litter and the grass needed cutting. The Clerk said she would contact the groundsman about the grass.</p> <p>ii. <u>Pavilion Project</u> The Pavilion Working Group met on 29th June. The minutes of the meeting were circulated to councillors. Councillors were asked to ratify the decisions made for the groundworks and cesspit, and for the provision, installation and treatment of a bespoke building. It was RESOLVED to ratify the quotation from Mike Ford Groundworks of £18,750. It was RESOLVED to ratify the quotation from Sparkford Sawmills of £43,961.99. The Working Group were hoping to have a meeting with the National Trust in July to give a progress update and to clarify some points, but due to annual leave this has not been possible. This will be arranged as soon as possible.</p> <p>23/101/b Any Other Issues None declared.</p>	<p>Clerk</p>
<p>23/102 VILLAGE ENVIRONMENT</p> <p>23/102/a Allotments Cllrs McFarlane and Harper and the Clerk met with an allotment holder to inspect their plot. Details of this meeting had been relayed to councillors and a re-inspection will be held at the beginning of August. A couple of new tenants have signed up, and the vacant plots on the Mason Lane side of the site will be trimmed and re-measured.</p> <p>23/102/b Crime & Anti-Social Behaviour The latest reports from the police.uk website had been circulated to councillors. These were anti-social behaviour in Lower Hyde Road and Hyde Road, criminal damage in South Street and an incident of drugs in Townsend.</p> <p>23/102/c Footpaths No report received.</p> <p>23/102/d Ground Maintenance The grass cutting tender had been sent to Greenways Ground Maintenance, Evis Ground Maintenance and Halcyon Landscapes. Quotations were received from Greenways Ground Maintenance for £7,247.68 and Evis Ground Maintenance for £6,906.50. It was RESOLVED to accept the quotation from Evis Ground Maintenance.</p> <p>23/102/e Highways & Transport</p> <p>i. <u>Site Meeting in Yeovil Road</u> The report on the meeting in Yeovil Road on 12th July had been circulated to councillors. Concerns were raised regarding children’s safety, parking on the grass visibility splay and on pavements, and traffic congestion. It was concluded that if vehicles were mounting the kerbs to park on pavements or the visibility splay, they</p>	

<p>should be reported to the police as this was a matter of enforcement. Various suggestions were made to deter vehicles from parking on the visibility spay, but each in turn was seen to pose its own problems. It was suggested staggering the leaving times of the children and delaying the arrival of the coaches, but the logistics operation would be very difficult to manage. Highways suggested extending double yellow lines on the visibility spay side of Yeovil Road some 50 yards or so towards the petrol station. The civil parking enforcement officers would then enforce the restriction. There would need to be consultation with nearby residents and an amended traffic order could be put in place. A discussion was held, and it was agreed to engage with residents then write to Highways with photographic evidence. Cllr Saint apologised to Cllr Myram, as Chair of the Transport Strategy Group, for not inviting him to the meeting.</p> <p>ii. <u>Speed Indicator Device/Speedwatch</u> Cllr Myram reported he has received the clearance on another volunteer.</p> <p>iii. <u>Transport Strategy Group</u> No report.</p> <p>iv. <u>Other</u> A resident has again requested that the blocked drain outside their property is cleared as it floods during wet weather. Highways have confirmed that they will jet the drain.</p> <p>23/102/f <u>National Trust</u> No report</p> <p>23/102/g <u>Street Lighting</u> Cllr Warry has reported the street light no. 10 in Bishopston.</p> <p>23/102/h <u>Triangle Trust</u> Cllr Warry said the Triangle Trust will have a stall at the Norton Flower Show on 20th August.</p> <p>23/102/i <u>Any Other Issues</u> Nothing to report.</p>																											
<p>23/103 <u>MEMBERS' & CLERK'S REPORTS</u> None declared.</p>																											
<p>23/104 <u>FINANCE</u> 23/104/a <u>Matters for Report:</u></p> <p>i. <u>Monthly Bank Reconciliation</u> The Clerk gave the monthly bank reconciliation as of 30th June 2023:</p> <table data-bbox="231 1496 991 1742"> <tr> <td>Current Account</td> <td>£ 250.00</td> </tr> <tr> <td>Business Reserve Account</td> <td>£ 73,301.93</td> </tr> <tr> <td>Pavilion Reserve Account</td> <td><u>£ 21,417.28</u></td> </tr> <tr> <td>Total</td> <td>£ 94,969.21</td> </tr> <tr> <td>Outstanding Deposits</td> <td>£ 125.25</td> </tr> <tr> <td>Less Outstanding Cheques</td> <td><u>£ 1,994.60</u></td> </tr> <tr> <td>Total as Cash Book</td> <td>£ 93,100.86</td> </tr> </table> <p><u>Ring-Fenced Amounts</u></p> <table data-bbox="231 1854 991 2056"> <tr> <td>Sports Pavilion</td> <td>£44,772.14</td> </tr> <tr> <td>Play Equipment</td> <td>£ 4,241.42</td> </tr> <tr> <td>Asset Management</td> <td>£13,059.00</td> </tr> <tr> <td>Allotment Rent & Donations</td> <td>£ 2,081.51</td> </tr> <tr> <td>Allotment New Plot Deposits</td> <td>£ 537.00</td> </tr> <tr> <td>Allotment Gate Key Deposits</td> <td><u>£ 420.00</u></td> </tr> </table>	Current Account	£ 250.00	Business Reserve Account	£ 73,301.93	Pavilion Reserve Account	<u>£ 21,417.28</u>	Total	£ 94,969.21	Outstanding Deposits	£ 125.25	Less Outstanding Cheques	<u>£ 1,994.60</u>	Total as Cash Book	£ 93,100.86	Sports Pavilion	£44,772.14	Play Equipment	£ 4,241.42	Asset Management	£13,059.00	Allotment Rent & Donations	£ 2,081.51	Allotment New Plot Deposits	£ 537.00	Allotment Gate Key Deposits	<u>£ 420.00</u>	
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Total	<u>£65,111.07</u>			
Budget Working Capital	£27,989.79			
<p>ii. <u>Quarterly Budget Comparison Report</u> The Quarterly Budget Comparison was circulated to councillors. The report showed the expenditure was under budget and the income was over budget. This was mainly due to the increase in bank interest.</p> <p>iii. <u>National Trust Direct Debits Payment for Recreation Ground</u> The monthly invoice for July of £29.17 for the recreation ground lease had been received. This invoice is paid by direct debit.</p>				
<u>23/104/b</u> <u>Invoices Payable</u>				
<u>Invoices payable</u>				
Sarah Moore	June Expenses	£	362.79	<i>Chq 1821</i>
Evis Ground	Grass Cutting -June	£	388.88	<i>Chq 1822</i>
Maintenance				
Somerset Council	Lengthsman April, May & June	£	1,650.07	<i>Chq 1823</i>
Rosemary Stibbon	Refund of Allotment Gate Key			
	Deposit	£	10.00	<i>Chq 1824</i>
	Total		£ 2,411.74	
It was RESOLVED to approve the payments.				
<u>23/104/c</u> <u>Other:</u>				
It was RESOLVED to renew the Somerset Playing Fields Association member of £15 per annum, and it was agreed to add it to this month's payments - Chq 1825.				
<u>23/105 PLANNING</u>				
<u>23/105/a</u> <u>Planning Information</u>				
None declared.				
<u>23/105/b</u> <u>Parish Planning Working Party Feedback on Applications:</u>				
23/01492/HOU – to remove the lower of the two linked window frames and reposition it in a modified opening on the same wall – Hamdon Stables, Park Lane, Montacute TA15 6XN - no objections. It will improve the light for the occupants with little or no impact on the environment, neighbours or aesthetics.				
<u>23/105/c</u> <u>Planning Decisions and Reports</u>				
<u>Decisions:</u>				
None declared				
<u>Reports:</u>				
22/03504/LBC - Modify a wall junction detail located at the east side of the north wall; Lift copings over rear extensions, line parapet with lead flashing and rebed coping; Re-roof flat roof; Replace first floor rear bedroom window; Re-roof rear porch; Extend structural window opening to allow new door opening at rear porch; Install wall membranes across rear ground floor rooms; Install stud wall and boxing at first floor ensuite; Remove cement plaster from entrance lobby wall; Install mechanical ventilation; Install secondary glazing – 5 South Street, Montacute TA15 6XD – awaiting decision				
21/03731/FUL & 21/03732/LBC – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let – Abbey Farm, Bishopston, Montacute TA15 6UA – awaiting decision.				
20/00991/OUT – Outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings – Land at Mason Lane, Montacute –awaiting decision.				
<u>23/106 GOVERNANCE</u>				
No report given.				

<u>23/107 CORRESPONDENCE</u> None received.	
<u>23/108 ITEMS FOR FUTURE AGENDAS</u> Ordering the Christmas Tree	
<u>23/109 DATE OF NEXT PARISH COUNCIL MEETING</u> There being no further business, the meeting was closed at 20.50pm. There is no meeting in August and the next meeting will be the September parish council meeting. This will be held in the village hall at 7pm on Wednesday, 20 th September 2023.	