

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 17TH JULY 2017 IN BAPTIST CHAPEL

17/097/a PRESENT:

Members: Mr V Baker (Chairman), Mrs J Folkard, Mrs A Gihon, Mrs A Jewell-Harrison, Mr M Sampson, Mrs L Siegle and Mr D Warry,

Others: Mrs S Moore (Clerk), Mrs J Roundell Greene (District Councillor), Mr M Keating (County Councillor) and 2 members of the public

17/097/b APOLOGIES:

Mrs C Saint (Vice Chairman), Mr H Marsh, and the PCSO

17/098 DECLARATION OF INTEREST:

None declared.

17/099 PUBLIC SESSION:

A resident said that there were various groups of people such as teenagers, the elderly and those with limited mobility in the community that need a mixture of normal leisure activities on the recreation ground. The resident said that whilst recognising the limited powers that the parish council have, could councillors consider ways and meanings of encouraging residents to make use of the recreation ground in order to live a healthier lifestyle.

A resident asked for a dog bin to be installed at the bottom of Ladies Walk. The Clerk explained that Ladies Walk belonged to the National Trust and the area just outside Ladies Walk was part of the school and would come under Somerset County Council's remit. A discussion was held on other possible areas near this site to install a dog bin. Cllr Roundell Greene said that Streetscene would need to be consulted in the first instance to find out whether it was possible to include an extra bin on their rota. It was suggested installing a bin on the grass verge in Yeovil Road and the Clerk agreed to contact Streetscene. **Action Clerk**

17/100 PCSO REPORT:

No report given.

Cllr Folkard reported that a handbag had been stolen from a car which was parked in front of the church. This happened at lunchtime on Saturday, 15th July. The handbag had later been found at the back of the churchyard but the purse was missing. The incident had been reported to the police.

Other incidents around the village were: i) a property had been broken into and the owner's keys and wallet was stolen. The owner's car was subsequently stolen. These incidents were reported to the police and; ii) a vehicle was broken into at Brook Farm and a towbar was stolen.

It was agreed to put an article into the village magazine.

Action Clerk

17/101 DISTRICT & COUNTY COUNCILLORS:

17/101/a Cllr Roundell Greene:

Cllr Roundell Greene apologised for not be able to attend last month's meeting.

Cllr Roundell Greene suggested speaking to the Community Development Officer regarding funding for a defibrillator. **Action Clerk**

Cllr Sampson enquired about the planning application regarding the changes to the S106 agreement on the development near Stanchester Academy. Cllr Roundell Greene said that the developer has put forward these changes because of viability issues. It was felt that the developer should have taken all factors into account when taking on the development and Cllr Saint asked for this application to go to SSDC's planning committee.

Cllr Roundell Greene said that there would shortly be an Electoral Boundary Review for the District Council and that there may be changes in place by 2019.

Cllr Roundell Greene reported that the opening of the new Westland Complex by Darcy Bussell went well.

(Cllr Roundell Greene left the meeting)

17/101/b Cllr Keating:

(Cllr Keating arrived at the meeting)

Cllr Keating's report had been circulated to all councillors. The report covered:

- Surface dressing – The programme for Somerset is expected to begin on 19th June and will continue for 10 weeks. The roads that are to be surface dressed for the Coker division can be found under the TravelSomerset website.
- The second exit at Tesco should be completed and open to traffic
- Drainage work on Sherborne Road – The drainage system along the A30 Sherborne Road requires improvement works. This will commence on 25th July and should be completed within 7 days.
- A new farm classroom designed to help tackle childhood obesity was officially opened by Somerset County Council. The new classroom called The SHED@Frogmary Green Farm, South Petherton will help children understand food production, cooking and healthy eating.
- Primrose Lane Primary School, Yeovil – This is a new school which opened after the half-term break and has 13 children. Nearly 30 children will be starting in September. Somerset County Council invested more than £16m building and maintaining schools across the county, including £2.8m towards Primrose Lane.
- Somerset County Council along with other Government buildings raised a flag to show support for our Armed Forces. SCC hosts the Somerset Armed Forces Covenant and through MoD funding has secured around £500,000 to support community and military projects designed to bring local communities and military communities closer together.
- Five district STAR volunteer winners were crowned during National Volunteer's week recognising the invaluable time and commitment they give to their local community.
- Grass cutting of Highway verges schedule is as follows: A & B roads: 8 May -2 June, C & unclassified roads: 5 June-28 July, A & B roads – early/mid-August and, environmentally protected sites – at the end of the growing season.
- Your Somerset magazine can be downloaded from <https://somersetnewsroom.files.wordpress.com/2017/06/summer-17-south-somerset-full-pages-5.pdf>
- Visit www.somersetwaste.gov.uk for information on recycling and waste services. There is also a range of interesting tips for summer and recent changes to services.

A discussion was held regarding the 20mph and Cllr Keating asked to informed of who had been dealing with the 20mph scheme at County Hall **Action Clerk**

Cllr Gihon mentioned the council had been notified that there will soon be changes to the recycling and that information roadshows would be held in due course. Cllr Gihon asked what type of items would be included for recycling under this new scheme. It was agreed that it would be best to discuss this with Cllr Roundell Greene as this is part of her portfolio.

Cllr Warry mentioned that there are some potholes in Lower Hyde Road. Cllr Keating said that these can be reported via the Somerset County Council website. **Action Clerk**

(Cllr Keating left the meeting)

17/102 MINUTES OF PREVIOUS MEETING:

Minute ref 17/086 was amended to '.....4 agreed, 1 abstained'

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Folkard Seconded: Cllr Gihon agreed unanimously

17/103 MATTERS ARISING FROM MINUTES:

17/103/a Review of Actions List

The Clerk said that she had created an action report so that councillors were able to see what needed jobs needed to be carried out and by whom. The Clerk said that this would be a rolling list with items being deleted as and when the work has been completed. Members agreed that was an excellent way of reviewing matters raised.

- Cllr Jewell-Harrison confirmed that she had sent the National Trust's contact email address to the Clerk.
- Resend plans to the National Trust. The Clerk confirmed that this had been done.
- The Clerk reported that she was still waiting for the installation date for the basketball hoop.
- The Clerk reported that she had not needed to email Cllr Keating about the visibility splay adjacent to Dray Road as this area had been cut shortly after the last meeting.
- The Clerk apologised and said that she still had to send the information regarding the footpath sign/Middle Street fingerpost and the Highway site meeting list to Cllr Keating. This item is still ongoing.

A discussion was held about the Highway site meeting list and the various developments in Yeovil. Cllr Sampson commented that the balancing ponds had gone in at the Thorne Lane site but was not sure about the Houndstone site.

17/103/b Sporting Facilities

The Clerk reported that she had received no news from the National Trust other than the plans have been sent to their head office.

17/103/c Play Area

Cllr Siegle said that she and Cllr Saint had met with SSDC's Playground Officer, Rob Parr and that he would be drawing up a plan. Whilst on site Mr Parr had checked the existing play equipment and noted:

- the see saw needed a new central plate, new seats and repainting. He recommended Paul Hart Welding in Yeovil and the seats could be sourced from Wicksteeds.
- The slide needed repainting and recommended that the matting could be filled with rubber crumb. Mr Parr recommended contacting Play UK playgrounds for the matting and it was suggested asking the groundsman to do the painting

The Clerk said that a prior appointment had been made with Mant Leisure for the 10th August and asked whether Cllrs Saint and Siegle could attend. Cllr Siegle said that she would be unavailable but would ask Cllr Saint to contact the Clerk if she was able to attend.

Cllr Baker said that he had mapped out the hopscotch court in chalk but needed to paint it in.

17/103/d Village Hall

Cllr Baker said that a meeting had been held with the Community Council for Somerset and will be providing a written report for the Trustees.

Action Cllr Baker

17/103/e Historic Film Night

It was agreed to postpone this item until further notice.

17/104 HIGHWAYS:

Cllr Folkard said that the drain in Hyde Road had been jetted and Wessex Water had fixed the leak.

Cllr Warry said that the potholes in Lower Hyde Road were on the first bend. Cllr Warry also mentioned the number of potholes in Back Lane still had not been filled.

17/105 WORKING PARTIES REPORTS:

17/105/a Allotments

The Clerk passed the allotment holders information onto Cllr Gihon. Cllr Gihon said that there were two new allotment holders and that she would be passing the information onto the Clerk. Cllr Gihon asked whether the allotment holder of plot 10 could reinstate the gate out onto Mason's Lane. The Clerk said that this would not be a problem but as the lane was private the allotment holder must not park their car there.

17/105/b National Trust

The Clerk said that a resident had mentioned that there was still knotweed in Back Lane and that she had reported this to the National Trust.

17/105/c Street Lighting

Cllr Folkard had nothing to report.

17/105/d Speedwatch

No report given.

17/105/e Triangle Trust

Cllr Warry reported that the white lines had been painted in the car park of the surgery and that they were hoping to get a hatched area marked out for the lorries.

17/105/f Recreation Ground

This item had been discussed under *Minute ref: 17/103/a, b & c.*

17/105/g Footpaths

No report given.

17/106 CHAIRMAN'S ANNOUNCEMENTS:

Cllr Baker asked for an update on the defibrillator. The Clerk reported that she had not heard back from B.T. regarding the results of the consultation and will report at the next meeting.

Cllr Baker said that there were a number of volunteers who help with the churchyard maintenance but the area is riddled with ant hills which need to be cleared. Cllr Baker said that the Carnival Club were giving a donation of £200 towards this and other maintenance and proposed that the parish council match fund this.

Proposed: Cllr Baker Seconded: Cllr Sampson agreed unanimously

It was agreed to put a thank you in the village magazine to all those who volunteer to maintain the churchyard. The Clerk said that it would be prudent to make provision in the budget to give an annual grant towards the churchyard maintenance.

17/107 CLERK'S REPORT:

The Clerk mentioned that the Christmas tree and any possible event would need to be discussed at the next meeting.

The Clerk said that SSDC were holding a planning training session on 5th October and asked if any councillors wished to attend. Cllrs Warry, Folkard and Siegle agreed to attend.

Action Clerk

17/108 FINANCE:

17/108/a Matters for Report

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 30th June 2017:

Current Account	£ 250.00
Business Reserve Account	£ 56,142.77
Sports Project Reserve Account	£ 16,183.29
Total	£ 72,576.06
Outstanding Cheques	£ 1,366.50
Total as Cash Book	£ 71,209.56

ii. Quarterly Budget Comparison

The Comparison of Budget report had been circulated to all members. The report shows the annual budget and the expenditure for the financial year 2017/18. The report does not include the ring-fenced money held in the Sports Project reserve account. This is the first quarter report showing expenditure as at 30th June 2017. The report shows that all areas are showing an under spend.

iii. Direct Debit Payment

The Clerk reported that the annual rent to the National Trust for the Borough Car Park of £300 had been paid by direct debit on 1st July.

iv. Internal Auditor's Report

The Clerk read out the internal auditor's report

The report was conducted in accordance with the Accounts & Audit Regulations 1996. The council has adopted and carried out its fiduciary responsibilities. The Council has maintained its internal controls and carried out an annual review. The risk assessments have been completed for the 16/17 year and from that it is still to be ascertained whether the Grounds Maintenance Contractor has Public Liability Insurance. There is a VAT reclaim of £824.88 for the period ended 31/01/2017 which is still outstanding at 31/03/17. This figure has not been included within the account. I would like to thank Sarah Moore, your Clerk and Financial Officer for the quality of the records presented to me.'

The Clerk apologised and confirmed that the ground maintenance contractor's public liability insurance had been forwarded on to the auditor. The Clerk also stated that the VAT reclaim had now been received.

17/108/b Cheques for Signature

Sarah Moore	Expenses for June	£	33.64	Chq 1449
St Catherine's Church	Donation	£	25.00	Chq 1450
Somerset Playing Fields Association	Membership Renewal	£	15.00	Chq 1451
HMRC	1 st Qtr PAYE	£	287.40	Chq 1452
	Total	£	361.04	

Proposed: Cllr Gihon Seconded: Cllr Jewell-Harrison agreed unanimously

The Clerk passed the cheque numbered 1450 to Cllr Baker.

17/108/c Matters for Resolution

i. To adopt Receipts and Payments Accounts and Balance Sheet for 2016/17

The Receipt & Payments Account and Balance Sheet were adopted. These were approved and signed by Chairman and Clerk.

Proposed: Cllr Folkard Seconded: Cllr Gihon agreed unanimously

ii. To adopt Annual Return and Governance Statement for 2016/17

The Annual Return and Governance Statement for 2016/17 was approved and signed by Chairman and Clerk.

Proposed: Cllr Warry Seconded: Cllr Siegle agreed unanimously

The Clerk offered councillors the opportunity of viewing the accounts.

17/109 PLANNING:

17/109/a Planning Information:

No reports given.

17/109/b Report on Applications:

17/02478/TEA – the installation of a new 15m replica telegraph pole, 2 no 300mm microwave dishes and 2 no. equipment cabinets along with ancillary development – Land off Montacute Road, East Stoke, Stoke sub Hamdon – The Council strongly objected to this application as it detracts the view from the historic scheduled monument of St Michael's Tower and Ham Hill and, it's impact on residential amenity. The pole would be better sited on the area of grass verge 5 yards down on the road leading towards the A3088

17/02806/FUL – retrospective permission for two roof lights – Tir Na Nog, Lower Town, Montacute TA15 6US – this application was still with the planning working party

17/02732/DPO – application to vary S106 agreement between SSDC and Melanie Anne Quantock Shuldham dated 11th July 2014 relating to affordable housing – land west of Stancheater Academy, Montacute Road, East Stoke, Stoke sub Hamdon – this application was still with the planning working party. Cllr Sampson suggested sending strongly objecting to this application.

17/109/c Report on Applications Considered

No reports given.

17/110 CORRESPONDENCE:

None declared.

17/111 MEMBERS REPORTS:

Cllr Warry said that the fingerpost in Station Road had been painted by a resident and could a thank you be put in the village magazine.

17/112 ITEMS FOR FUTURE AGENDAS:

Christmas

Remembrance

Leisure Activities on the Recreation Ground

There being no further business the meeting was closed at 9.35pm. There is no meeting in August and the next meeting will be held on 18th September 2017 in the Baptist Chapel at 7pm.