

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 15TH JANUARY 2018 IN BAPTIST CHAPEL

17/164/a PRESENT:

Members: Mr V Baker (Chairman), Mrs C Saint (Vice Chairman), Mrs J Folkard, Mrs A Gihon, Mrs A Jewell-Harrison, Mr H Marsh, Mr M Sampson, Mrs L Siegle and Mr D Warry

Others: Mrs S Moore (Clerk), Mrs J Roundell Greene (District Councillor) Mr M Keating (County Councillor), Louise Treacher (4George) and no members of the public

17/164/b APOLOGIES:

None declared

17/165 DECLARATION OF INTEREST:

Cllrs Baker, Saint and Gihon declared an interest in matters relating to the village hall.

17/166 PUBLIC SESSION:

No members of the public present.

Cllrs Roundell Greene and Keating gave their reports (*See Minute refs: 17/168/a & 17/168/b respectively*).

(Cllr Siegle left the meeting)

A discussion was held regarding the improvements to the Western corridor. Cllr Roundell Greene said that the plans can be viewed at the portacabin near Palmers.

(Cllr Siegle returned to the meeting)

(Cllr Keating left the meeting)

Cllr Siegle introduced Louise Treacher, a professional fundraiser, from 4George.

(Cllr Roundell Greene left the meeting)

Cllr Siegle said that a lot of money was needed to be raised for the major projects on the recreation ground; the playground could cost up to £15,000 and the new pavilion would be over £70,000. Ms Treacher said as a parish council there was a limited number of funding areas and funding possibilities were better for charities. A discussion was held, and it was agreed that the check the length of the lease on the recreation ground.

Cllr Baker explained the new pavilion proposal to Ms Treacher who then suggested some larger possible funding sources. Cllr Baker said that the parish council could approach SSDC who have indicated that they would be willing possibly give a grant for the pavilion and the play area. Ms Treacher commented that there could be possible funding from the S106 money on the new developments in East Stoke and that SSDC should be able to advise on this. Ms Treacher then mentioned smaller funding areas and said that if the parish council wished to use her services then she would forward the information to Cllr Siegle. Her services included identifying the funding landscape, checking applications and/or put applications together. Ms Treacher said the parish council should wait until planning permission has been granted before applying for funding.

Councillors thanked Ms Treacher for her advice.

(Cllr Siegle & Ms Treacher left the meeting)

(Cllr Siegle returned to the meeting)

17/167 PCSO REPORT:

No report given.

17/168 DISTRICT & COUNTY COUNCILLORS:

17/168/a Cllr Roundell Greene:

Cllr Roundell Greene gave her report.

- **New Waste Contract:** The three-weekly waste collection will start in April 2020. Cllr Roundell Green is trying to get coffee cups and cans to be collected in town due to the number of cafes and coffee shops. The SWAP Education Programme for

schools will be launched during February to educate children about recycling. It is an ongoing programme for primary schools with sessions held at the Carymoor Centre at Dimmer and in schools. The SWP has given £20K towards funding this programme. SSDC is looking at the use of Single Use Plastics and how the organisation can reduce this.

- **SSDC Transformation:** The programme is on track and on budget and will hopefully be completed by December 2018.

Cllr Sampson asked why the information regarding the proposed garden village was not on the SSDC website. Cllr Roundell Greene said that this was not put forward by SSDC but by a private developer.

Cllr Saint asked about the parking situation at the new development at Lufton as vehicles are obstructing the road. Cllr Roundell Greene agreed to get some information on this.

17/168/b Cllr Keating:

Cllr Keating's report had been circulated to councillors

Cllr Keating said he had some meetings with officers at County Hall and they now have an understanding of the issues which are unique to Montacute. He stated that in hindsight the Small Improvement Scheme was the wrong vehicle to put forward for the village.

Cllr Keating said that the proposed 20mph limit area would be from the Monks House in Bishopston, Hollow Lane and Yeovil Road where it would lead in from a 30mph limit to a 20mph limit and there would be 7 repeater signs throughout the village. This scheme would however cost the parish £1,750 to put in place.

Comments were made that this proposal did not include St Michaels View especially where the children cross the road to get to school. Cllr Keating said that this area could be looked at under a SIS in another year.

Cllr Keating reiterated his comments about having a Community Speedwatch and that St Michaels View was a prime area. It was agreed to put a request for volunteers into the magazine. **Action Clerk**

Cllr Keating said there will be a period of consultation and the Highways engineer was willing to attend a site meeting. Cllr Keating agreed to email the details to the clerk. Cllr Baker said that the proposals will need to be discussed amongst parish council members.

17/169 MINUTES OF PREVIOUS MEETING:

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Sampson Seconded: Cllr Warry agreed unanimously

17/170 MATTERS ARISING FROM MINUTES:

17/170/a Review of Actions List

The Clerk reviewed the items on the Action List:

- Additional information on the fingerpost in Middle Street – Rights of Way have concluded that no further information is needed on the sign in Middle Street but the private road sign is misleading so therefore Rights of Way will be asking that the resident of Abby Farm put additional information on their signs to let the public know about the footpath and bridleway.
- Installation of dog bin on grass verge in Yeovil Road –Streetscene have refused an additional bin and suggested using the existing bin next to the garage. It was agreed to contact Streetscene to find out whether the bin could be moved to the other side of the road onto the grass verge. Waiting for a response from Streetscene. **Action Clerk**
- It was agreed to contact the groundsman to carry out the maintenance on the verge outside the Monks House. **Action Clerk**
- Sheepwash: Cllr Baker said he had contacted Historic England. There was no evidence that it had been a community facility and that it was owned by the landowner. It was agreed to take photographs and check to see if it could be listed.

- Line Marking: There had been some feedback that nothing had been proposed for Townsend. Cllr Sampson advised that residents should write to Somerset County Council.

17/171 HIGHWAYS:

No report given

17/172 WORKING PARTIES REPORTS:

17/172/a Allotments

Cllr Gihon asked if the allotment holders meeting could be changed. It was agreed to change the date to Saturday 3rd March. Cllr Gihon reported that she had chased the new allotment holders who had not yet paid.

17/172/b National Trust

Cllr Saint said that the hedge in Back Lane had not been cut and could the National Trust put pressure on Highways regarding the potholes.

17/172/c Street Lighting

Cllr Folkard reported that the street lights 2 to 8 were not working in St Michaels View and had been chased on several occasions. They had been fixed by 15th December

Cllr Saint reported that a few years ago a resident had asked SCC to remove a street light from Back Lane. If it were to be replaced, then it would be at a cost to the parish

The Clerk reported that Cllr Keating had responded to the resident regarding the street light which was attached to their property stating that it was not their responsibility the road where the property is located is a private un-adopted road which SCC do not hold records of ownership.

17/172/d Speedwatch

The Clerk reported that Somerset County Council have decided to discontinue the Speed Indicator Device Scheme due to budget costs.

17/172/e Triangle Trust

Cllr Warry said that the Trust's AGM will be held on 17th January at the doctors surgery. Cllr Warry said that £609 was raised at the Christmas Bazaar.

17/172/f Recreation Ground

The Clerk the National Trust have agreed to the proposed position of the new pavilion subject to an agreement from the National Trust's ranger. Also, this information has been passed onto the town planner who will prepare a planning application.

Cllr Baker said that the internal plan needed to be considered and suggested a working party meeting on the 23rd January. The suggestions will be brought to the February meeting.

Cllr Siegle said she attended the playground inspection course which was very informative.

Cllr Baker said that he regularly checks the play equipment. Cllr Siegle commented that after the new play equipment is installed a 'post-installation' survey needs to be carried out.

The Clerk said that she had not yet received the key from the junior football team.

It was reported that the mole problem will be checked on 16th January.

17/172/g Footpaths

No report given.

17/173 CHAIRMAN'S ANNOUNCEMENTS:

Cllr Baker asked whether the council wished to renew the Community Council for Somerset subscription at a cost of £40. This was agreed.

Proposed: Cllr Saint

Seconded: Cllr Marsh

agreed unanimously

17/174 CLERK'S REPORT:

The Clerk reported that SSDC will be going paperless for mainly finance communications.

17/175 FINANCE:

17/175/a Matters for Report

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 31st December 2017:

Current Account	£ 250.00
Business Reserve Account	£ 52,356.62
Sports Project Reserve Account	£ 16,184.40
Total	£ 68,791.02
Outstanding Cheques	£ 2,016.74
Total as Cash Book	£ 66,964.28

ii. Quarterly Budget Comparison

The Comparison of Budget report had been circulated to all members. The report shows the annual budget and the expenditure for the financial year 2017/18. The report does not include the ring-fenced money held in the Sports Project reserve account. This is the third quarter report showing expenditure as at 31st December 2017. The report shows parish council spending is on budget.

iii. Donations Received

The Clerk reported that several donations had been received. These were from the Bonfire committee who donated £3,700.33 towards the pavilion and play equipment (£2,200.33 and £1,500 respectively); £90 from the raffle at the Christmas Tree Lighting event which will go towards the play equipment and; £100 from Wales and West Utilities for replacement Spring bulbs for the grass verge in Yeovil Road.

It was agreed to put this information in the magazine.

Action Clerk

17/175/b Cheques for Signature

Sarah Moore	Reimbursements & Expenses for November & December	£ 73.80	Chq 1470
K M Dike Nurseries	Grass Cutting – November & December	£ 773.00	Chq 1471
Montacute Baptist Chapel	Hire of Hall	£ 25.00	Chq 1472
Anita Jewell-Harrison	Reimbursements for Christmas Event	£ 66.61	Chq 1473
P L Warry & Sons	Satsumas for Christmas Event	£ 1 0.00	Chq 1474
B J Lee	Site Visit & Draft Plans for New Pavilion	£ 500.00	Chq 1475
South Somerset District Council	Playground Inspection Report	£ 94.20	Chq 1476
HMRC	PAYE 3 rd Quarter	£ 215.60	Chq 1477
	Total	£ 1,758.21	

Proposed: Cllr Folkard

Seconded: Cllr Gihon

5 agreed; 2 abstained

Cheques 1473 and 1474 was passed to Cllrs Jewell-Harrison and Warry respectively.

17/175/c Matters for Resolution

i. Budget & Precept Setting 2018/19

A discussion was held regarding the precept for 2018/19. The Clerk reported that the Support Grant from SSDC would be £170, a reduction of £290 on last year's grant and that the grant will be phased out completely by 2019/20. Also, the Tax Base rate had reduced from 266.45 to 257.74 meaning there are less 'taxable' properties in the parish.

Despite having two major projects it was agreed to minimise any increase to the precept and to maintain the current budgetary requirements as for this year. The Clerk pointed out that in order to do this the precept would need to be increased to £23,830 to cover the shortfall in the support grant. This would mean that with the reduced tax base rate the cost on a Band D rate will increase to £92.46.

Proposed: Cllr Gihon Seconded: Cllr Siegle agreed unanimously

Cllr Sampson suggested that the Finance Committee look at the budget later in the year.

17/176 PLANNING:

17/176/a Planning Information:

No report given.

17/176/b Parish Planning Working Party Feedback on Applications:

17/04757/LBC – the carrying out of various internal and external alterations to include replacement windows – 36 Bishopston, Montacute TA15 6UU – This application was fully supported by the parish council

17/04736/FUL – the carrying out of internal and external alterations to include replacement of windows and door, changes to fenestration to rear extension, lifting part of the roof height of the existing extension and replacement of existing wooden gates with metal gates - This application was fully supported by the parish council

17/176/c Planning Decisions and Reports

Decisions:

No report given

Reports:

No report given

17/177 CORRESPONDENCE:

No correspondence received.

17/178 MEMBERS REPORTS:

Cllr Marsh mentioned the new access to the crematorium coming out on Bluebell Road.

Cllr Jewell-Harrison said that issues had been raised about two vehicles parking in the Borough car park. It was agreed that as this is public car park it did not come under the parish council's remit.

17/179 ITEMS FOR FUTURE AGENDAS:

It was agreed that a discussion was needed regarding the 20mph recommendations. Cllr Sampson agreed to put a report together for the next meeting. **Action Cllr Sampson**

17/180 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 9.40pm. There is no meeting in December and the next meeting will be held on 19th March 2018 in the Baptist Chapel at 7pm.