

MONTACUTE PARISH COUNCIL



24 High Street, Stoke sub Hamdon, TA14 6PS
Tel: 01935 822455, e-mail: clerk_montacutepc@hotmail.co.uk
Chairman: Mrs Christine Saint Parish Clerk: Mrs Sarah Moore

All Council Meetings are open to the Public and Press

13th September 2023

To: All Members of Montacute Parish Council

Dear Councillor,

You are summoned to the meeting of Montacute Parish Council on **Wednesday 20th September 2023 at 7.00pm** in the Village Hall. The meeting will consider the items set out below.

SMoore

Sarah Moore
Parish Clerk

At the beginning of the meeting there will be a public session to enable the electorate of Montacute to ask questions and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

- 23/110 **APOLOGIES FOR ABSENCE**
Acceptance of reasons offered, where applicable
- 23/111 **DECLARATIONS OF INTEREST**
Members to declare any interests they may have in agenda items that accord with the requirements of the Council's Code of Conduct
- 23/112 **PUBLIC SESSION**
Members of the public may raise any appropriate matter for report
- 23/113 **UNITARY COUNCILLORS**
Mike Hewitson & Oliver Patrick
- 23/114 **MINUTES OF PREVIOUS MEETING**
Approval and Signature
- 23/115 **MATTERS ARISING FROM MINUTES**
Review of Actions List
- 23/116 **SPORTS & LEISURE**
Play Area & Recreation Ground
Monthly Inspection Report
Recreation Ground Pavilion Project – Progress Report
Any Other Issues
- 23/117 **VILLAGE ENVIRONMENT**
Allotments
Crime & Anti-Social Behaviour
Footpaths
Ground Maintenance
Highways & Transport
Highway Issues: Parking, Obstructions on the Highway
Drains
Speedwatch Report
Transport Strategy Group
Grit Bins
National Trust

Street Lighting
Triangle Trust
Any Other Issues

To discuss and approve the purchase of a Christmas Tree
To discuss the grant request towards ground maintenance received from St Catherine's Church for 2024/25

23/118
23/119

MEMBERS' & CLERK'S REPORTS

FINANCE

Matters for Report:

Monthly Bank Reconciliations for 31.07.2023 & 31.08.2023

National Trust's invoices for August & September for £29.17 each paid by direct debit

Water2Business invoice for £214.01 paid by direct debit

For Resolution

Invoices Paid 21.07.23

Sparkford Sawmills	Deposit for Pavilion Building		<u>£13,188.59</u>
		Total	£13,188.59

Invoices Payable:

Sarah Moore	July & August Expenses	£	483.27
Evis Ground Maintenance	Grass Cutting – July & August	£	964.42
PCC Montacute	Churchyard Maintenance Grant 2023/24	£	900.00
HMRC	PAYE Period 4-6	£	364.60
Somerset Council	Lengthsman July & August & Bedding Plants	£	<u>1,042.25</u>
		Total	£ 3,754.54

Other:

23/120

PLANNING

Parish Planning Working Party Feedback on Applications:

23/01715/FUL – change of use of land to residential, erection of a detached garage to front of dwelling and the erection of two detached outbuildings comprising of a workshop and potting shed to rear of dwelling – Ridsdale, Townsend, Montacute TA15 6XH

23/02294/DOC1 – discharge of conditions no.03 (repointing) and no. 05 (staircase) of planning application 21/03340/LBC – 25 The Borough, Montacute TA15 6XB

23/01715/FUL – change of use of land to residential, erection of a detached garage to front of dwelling and the erection of two detached outbuildings comprising of a workshop and potting shed to rear of dwelling – Ridsdale, Townsend, Montacute TA15 6XH

Planning Decisions and Reports

Decisions:

23/01492/HOU – to remove the lower of the two linked window frames and reposition it in a modified opening on the same wall – Hamdon Stables, Park Lane, Montacute TA15 6XN

Reports:

22/03504/LBC - Modify a wall junction detail located at the east side of the north wall; Lift copings over rear extensions, line parapet with lead flashing and rebed coping; Re-roof flat roof; Replace first floor rear bedroom window; Re-roof rear porch; Extend structural window opening to allow new door opening at rear porch; Install wall membranes across rear ground floor rooms; Install stud wall and boxing at first floor ensuite; Remove cement plaster from entrance lobby wall; Install mechanical ventilation; Install secondary glazing – 5 South Street, Montacute TA15 6XD

21/03731/FUL & 21/03732/LBC – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let

20/00991/OUT – Outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings – Land at Mason Lane, Montacute

23/121

GOVERNANCE

Arrange a Budget Meeting

Website Fees

LCN Meeting

23/122

CORRESPONDENCE

Somerset Council Volunteer Drivers

23/123

ITEMS FOR FUTURE AGENDAS

23/124

DATE OF NEXT PARISH COUNCIL MEETING

Wednesday, 18th October 2023

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.