

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON WEDNESDAY 24TH MAY 2023
IN THE VILLAGE HALL



	Action
<p><u>23/065/a PRESENT:</u> Members: Mrs C Saint (Chairman), Mr A McFarlane (Vice Chairman), Mrs L Drayton, Mr T Harper, Mr B Owen, Mrs S Richings and Mr D Warry Others: Mrs S Moore (Clerk), Mr Mike Hewitson (Unitary Authority Councillor), and two members of the public <u>23/065/b APOLOGIES:</u> Mr J Davies, Mr M Myram and Mr Oliver Patrick (Unitary Authority Councillor)</p>	
<p><u>23/066 DECLARATIONS OF INTEREST</u> Cllr McFarlane declared an interest in planning application 21/03731/FUL & 21/03732/LBC</p>	
<p><u>23/067 PUBLIC SESSION</u> A resident had passed on a letter to the Council regarding an overhanging tree and weeds in the footpath between Hyde Road and St. Michaels View. Cllr Saint said the lengthsman had carried out weed spraying throughout the village and would check whether this footpath had also been done. The overhanging tree is in private property, so it was suggested that the resident either contact the owner of the property to ask them to cut it back or to report it on the Somerset Council website. A resident mentioned the recent accident in Bishopston where a drunk driver damaged two vans and a car, and another car was written off. The resident asked what legal responsibility the publican has to stop drink drivers. The only responsibility publicans have is whether they think an individual is lucid enough to serve them alcohol whilst they are in their establishment, but they are not responsible for that person once they leave their establishment. Further discussion was held, and it was agreed that some form of physical traffic calming was required, and a site meeting needed to be held with Highways to discuss this possibility.</p>	Cllr Saint
<p><u>23/068 UNITARY COUNCILLORS</u> The Coker Newsletter had been circulated to councillors. Cllr Hewitson reported on:</p> <ul style="list-style-type: none"> • Somerset Council's first full Council meeting. • The new special school being built in Ash is behind schedule due to the Department of Education. • The Hyper Acute Stoke Care facility moving from Yeovil to Taunton and a petition has been presented to Somerset Council. • The first meeting of the new Planning Committee. A discussion was held about the delays with planning decisions. Cllr Hewitson said the Phosphates issue, the shortage of planners and the change of authority has had an impact on planning decisions in Somerset <p>Cllr Drayton was concerned about the upcoming West Coker Road closure and that traffic will divert through Montacute. Cllr Hewitson said that official signage will be in place for the diversions and traffic should not be coming through Montacute. Cllr Hewitson said the decision for Chinnock Hollow is imminent and will keep the parish council updated.</p>	

<p>Cllr Saint mentioned that there is an ongoing problem with a drain in South Street. Despite it being repaired on several occasions the tarmac surrounding the drain keeps breaking away and the drain appears to have sunk. Cllr Hewitson said to email Highways and to copy him in. Cllr Drayton agreed to take some photographs. (Cllr Hewitson left the meeting)</p>	<p>Clerk Cllr Drayton</p>
<p>23/069 MINUTES OF PREVIOUS MEETING It was RESOLVED to approve and sign the Minutes of the April Parish Council meeting.</p>	
<p>23/070 MATTERS ARISING FROM MINUTES <u>Review of Actions List</u></p> <ul style="list-style-type: none"> • Pavilion: Cllr Harper said he has a slab design, and he will be contact local suppliers to get a competitive quote for the building. • Water Supply: Cllr Harper agreed to contact Wessex Water to get the certificate for the water testing • Jubilee Bench: The treatment for the bench has been received and Cllr Owen agreed to paint the bench. 	<p>Cllr Harper Cllr Harper Cllr Owen</p>
<p>23/071 SPORTS & LEISURE 23/071/a <u>Play Area & Recreation Ground</u></p> <p>i. <u>Play Area</u> It was reported that the chicken springer had been damaged and Cllr Davies had removed the top part of the springer. Cllr Harper agreed to reattach it. A discussion was held, and it was RESOLVED to purchase some cones and warning tape in order to cordon off any areas of damage.</p> <p>ii. <u>Pavilion Project</u> This item was discussed under <i>Minute ref: 23/070</i>.</p> <p>23/071/b <u>King's Coronation</u> Cllr Saint said the village picnic was a resounding success and she had received some very good feedback from those who attended. Cllr Saint passed on the donations from the village picnic and the 'Witty Ditties' evening to the Clerk. All the proceeds are going towards the pavilion project. Cllr Saint said there were some medals left over and it was agreed to put an article in the magazine. The medals will be given to any Montacute child who had not received one on a first come, first serve basis. The Clerk said she would give an update of the cost of the event at the next parish council meeting.</p> <p>23/071/c <u>Any Other Issues</u> None declared.</p>	<p>Cllr Harper Cllr Harper Clerk Clerk</p>
<p>23/072 VILLAGE ENVIRONMENT 23/072/a <u>Allotments</u> It was agreed that a decision needed to be made on what to do with the vacant plots and Cllr Harper and the Clerk agreed to have a site meeting. It was also agreed to arrange a meeting with a plot holder to discuss clearing some items from their plot.</p> <p>23/072/b <u>Crime & Anti-Social Behaviour</u> There has been a spate of vandalism on the recreation ground and St Michaels Hill. The incidents have been reported to the police.</p> <p>23/072/c <u>Footpaths</u> It was reported that the footpath in Ladies Walk/Hollow Lane is overgrown.</p> <p>23/072/d <u>Ground Maintenance</u> No report.</p> <p>23/072/e <u>Highways & Transport</u></p> <p>i. <u>Speed Indicator Device/Speedwatch</u></p>	<p>Cllr Harper & Clerk Clerk</p>

<p>No report.</p> <p>ii. <u>Transport Strategy Group</u> A survey of the village will be undertaken. This has been put on hold because the Gigaclear cabling installation was due to take place at the beginning of the year.</p> <p>23/072/f <u>National Trust</u> Cllr MacFarlane reported that since the vandalism, the National Trust are looking to replace the temporary wooden barrier on the tower on St Michaels Hill and fit a metal door.</p> <p>23/072/g <u>Street Lighting</u> Cllr Warry said there was nothing to report.</p> <p>23/072/h <u>Triangle Trust</u> Cllr Warry said the Triangle Trust is having a stall at the Stoke May Fayre and they are looking for tombola prizes. These can be left at the garage.</p> <p>23/072/i <u>Any Other Issues</u> A resident has complained about the Museum's advertising sign which is situated near the entrance to Montacute House. Cllr Saint said she has spoken with the proprietor to ask if the sign could be sited within the property's boundary instead. There were also concerns that the proprietor is putting cones on the public highway to stop vehicles parking outside the property.</p>																													
<p>23/073 <u>MEMBERS' & CLERK'S REPORTS</u> Cllr Owen said the wording in the hamstone village markers, and the fingerpost have now been painted.</p>																													
<p>23/074 <u>FINANCE</u> 23/074/a <u>Matters for Report:</u></p> <p>i. <u>Monthly Bank Reconciliation</u> The Clerk gave the monthly bank reconciliation as of 30th April 2023:</p> <table data-bbox="231 1144 1007 1379"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 250.00</td> </tr> <tr> <td>Business Reserve Account</td> <td style="text-align: right;">£ 82,283.13</td> </tr> <tr> <td>Pavilion Reserve Account</td> <td style="text-align: right;"><u>£ 21,376.30</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£103,909.43</td> </tr> <tr> <td>Outstanding Deposits</td> <td style="text-align: right;">£ 0.00</td> </tr> <tr> <td>Less Outstanding Cheques</td> <td style="text-align: right;"><u>£ 1,859.69</u></td> </tr> <tr> <td>Total as Cash Book</td> <td style="text-align: right;">£102,049.74</td> </tr> </table> <p><u>Ring-Fenced Amounts</u></p> <table data-bbox="231 1480 1007 1715"> <tr> <td>Sports Pavilion</td> <td style="text-align: right;">£45,110.26</td> </tr> <tr> <td>Play Equipment</td> <td style="text-align: right;">£ 4,241.42</td> </tr> <tr> <td>Asset Management</td> <td style="text-align: right;">£11,059.00</td> </tr> <tr> <td>Allotment Rent & Donations</td> <td style="text-align: right;">£ 1,962.76</td> </tr> <tr> <td>Allotment New Plot Deposits</td> <td style="text-align: right;">£ 500.00</td> </tr> <tr> <td>Allotment Gate Key Deposits</td> <td style="text-align: right;"><u>£ 430.00</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£63,303.44</td> </tr> </table> <p>Budget Working Capital £38,746.30</p> <p>ii. <u>National Trust Direct Debits Payment for Recreation Ground</u> The monthly invoice for May of £29.17 for the recreation ground lease had been received. This invoice is paid by direct debit.</p> <p>iii. <u>Notice of Data Protection Renewal</u> The Clerk reported that the data protection renewal of £35 will be paid by direct debit on 6th June.</p> <p>iv. <u>Precept Remittance Advice</u></p>	Current Account	£ 250.00	Business Reserve Account	£ 82,283.13	Pavilion Reserve Account	<u>£ 21,376.30</u>	Total	£103,909.43	Outstanding Deposits	£ 0.00	Less Outstanding Cheques	<u>£ 1,859.69</u>	Total as Cash Book	£102,049.74	Sports Pavilion	£45,110.26	Play Equipment	£ 4,241.42	Asset Management	£11,059.00	Allotment Rent & Donations	£ 1,962.76	Allotment New Plot Deposits	£ 500.00	Allotment Gate Key Deposits	<u>£ 430.00</u>	Total	£63,303.44	
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The Clerk reported that the precept of £35,000 had been received.

23/074/b Invoices Payable

Invoices payable

Sarah Moore	April Expenses & Reimbursement for Disabled Portaloo and Items for Coronation Picnic	£ 749.99	Chq 1801
Evis Ground Maintenance	Grass Cutting April	£ 388.88	Chq 1802
Somerset Council	Lengthsman Scheme – March	£ 534.09	Chq 1803
M Ford	Water Services & Installation of Standpipe on Recreation Ground	£ 4,788.00	Chq 1804
Christine Saint	Reimbursement for Items for the Coronation Picnic	£ 187.64	Chq 1805
Brendon Owen	Reimbursement for Items for the Coronation Picnic	£ 16.99	Chq 1806
	Total	£ 6,665.59	

Cllr Saint passed some more receipts to the Clerk for the wood treatment for the Jubilee Bench and items for the coronation picnic. It was agreed to add these items to Cllr Saint's payment.

Further invoices and receipts had been received and the Clerk asked if these could be included in this month's payments. These were:

Parc Ponies	Donkey Hire for Coronation Picnic	£ 360.00	Chq 1807
Terry Harper	Reimbursement for Items for the Coronation Picnic	£ 323.23	Chq 1808
	Total	£ 683.23	

It was RESOLVED to approve the payments.

Cheque nos. 1805, 1806 and 1808 were handed to Cllrs Saint, Owen and Harper.

23/074/c Other Items for Resolution

None declared.

23/075 **PLANNING**

23/075/a Planning Information

None declared.

23/075/b Parish Planning Working Party Feedback on Applications:

None declared.

23/075/c Planning Decisions and Reports

Decisions:

23/00702/TCA – notification of intent to carry out tree surgery works to no. 5 trees and fell no. 1 tree within a conservation area – Montacute House, Bishopston, Montacute TA15 6XP – application permitted

23/00666/TCA – notification of intent to carry out tree surgery works on no. 03 trees included within a conservation area – Shoemakers House, Townsend, Montacute TA15 6XH – application permitted

23/00550/LBC – proposed installation of secondary glazing throughout the property – 12 Middle Street, Montacute TA15 6UZ – application permitted

23/00261/HOU & 23/00262/LBC – single storey rear lean-to extension and rear lean-to conservatory – 22 The Borough, Montacute TA15 6XB – approved.

Reports:

22/03504/LBC - Modify a wall junction detail located at the east side of the north wall; Lift copings over rear extensions, line parapet with lead flashing and rebed coping; Re-roof flat roof; Replace first floor rear bedroom window; Re-roof rear porch; Extend structural window opening to allow new door opening at rear porch;

<p>Install wall membranes across rear ground floor rooms; Install stud wall and boxing at first floor ensuite; Remove cement plaster from entrance lobby wall; Install mechanical ventilation; Install secondary glazing – 5 South Street, Montacute TA15 6XD – awaiting decision 21/03731/FUL & 21/03732/LBC – conversion of the former piggery to dual use as a self-contained residential annexe to the principal farmhouse and a holiday let – Abbey Farm, Bishopston, Montacute TA15 6UA – awaiting decision. 20/00991/OUT – Outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings – Land at Mason Lane, Montacute –awaiting decision.</p>	
<p>23/076 GOVERNANCE</p> <p>i. <u>Risk Register and List of Assets</u> The Risk Register and List of Assets had been circulated to councillors. It was RESOLVED to approve the Risk Register and List of Assets</p> <p>ii. <u>Parish Council Insurance Renewal</u> The Clerk said she had received quotes from:</p> <ul style="list-style-type: none"> • Gallagher Insurance: £575.73 – no discount for a 3-year LTA. £10 million public liability • BHIB: £731.44 for 1 year; or £700.45 with 3-year LTA. £10 million public liability • Zurich Municipal: £540.47 for 1 year; or £511.62 with 3-year LTA. £12 million public liability. <p>It was RESOLVED to accept the quote from Zurich Municipal with a 3-year LTA.</p>	
<p>23/077 CORRESPONDENCE</p> <p>A letter was received regarding an overgrown tree and weeds along a footpath. This was discussed under <i>Minute ref: 23/067</i>.</p> <p>A letter was received from the Quicksilver Community Group (QCG) regarding the Hyper-Acute and Acute Stroke Care at Yeovil District Hospital explaining that it is proposed for the HASC is being moved from Yeovil to Taunton and that there has been no public consultation in relation to this change. The QCG are asking people to sign the petition to stop this from happening.</p> <p>The Clerk reported that the first Local Community Network meeting for Area 9 will be held on Monday, 17th July at 7pm at the Yeovil Sports Club. Formal invitations will be sent out in due course.</p>	
<p>23/078 ITEMS FOR FUTURE AGENDAS</p> <p>None declared.</p>	
<p>23/079 DATE OF NEXT PARISH COUNCIL MEETING</p> <p>There being no further business, the meeting was closed at 21.00pm. The next meeting will be the June parish council meeting. This will be held in the village hall at 7pm on Wednesday, 21st June 2023.</p>	